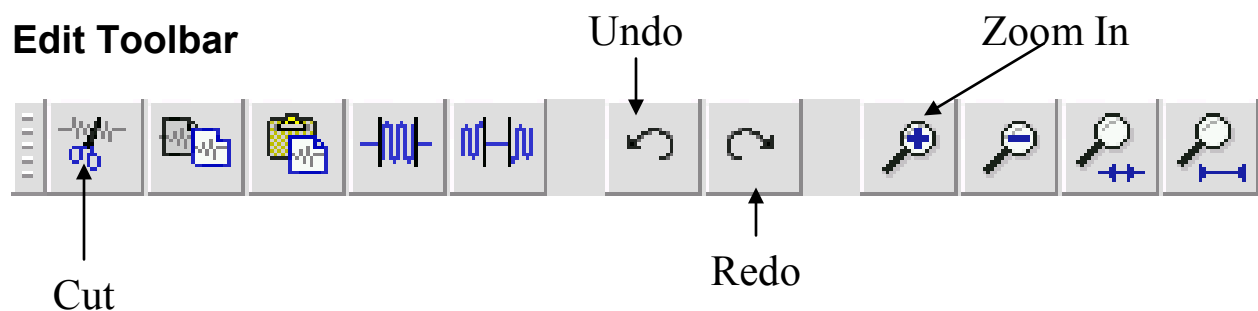
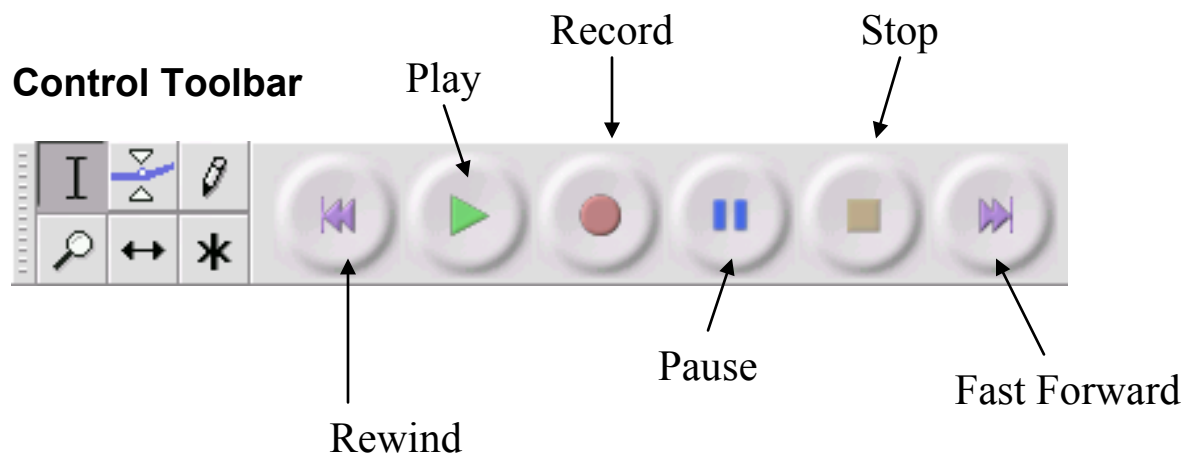


Audacity Quick Guide



You can use Audacity to:

- Record live audio.
- Edit sound files.
- Cut, copy, splice, and mix sounds together.

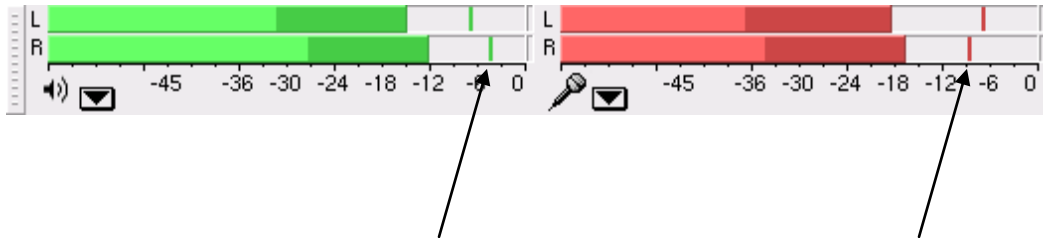


Holding the mouse over a tool will show a "tooltip" in case you forget which one is which.

Adapted: Technology Consulting Team, December 2007

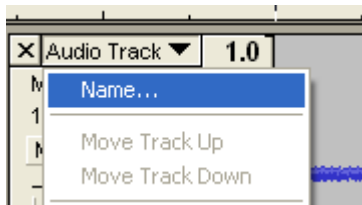
Audacity Development Team. "Audacity Online Help." Audacity. 2007. 6 Dec. 2007
<<http://audacity.sourceforge.net/onlinehelp-1.2/>>.

Meter Toolbar



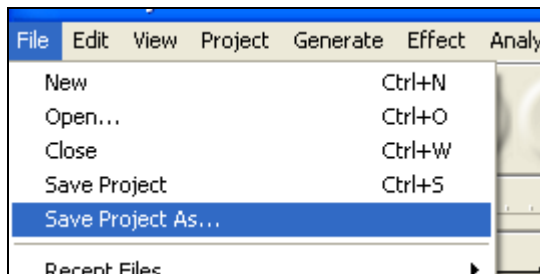
When the clipping indicators on the far right of each meter light up, the audio is too loud!

Audio Track Name



Click on the down arrow and then select Name to give your audio track a name.

Save Project



Click on File and then Save Project As....

Save your project in the Hand- in folder.

Adapted: Technology Consulting Team, December 2007

Audacity Development Team. "Audacity Online Help." [Audacity](http://audacity.sourceforge.net/onlinehelp-1.2/). 2007. 6 Dec. 2007
<<http://audacity.sourceforge.net/onlinehelp-1.2/>>.