

SEDGWICK COUNTY AREA EDUCATIONAL SERVICES INTERLOCAL COOPERATIVE #618

**BOARD OF DIRECTORS**  
SPECIAL EDUCATION OFFICE  
BOARD ROOM  
February 11, 2010  
7:30 P.M.

**MINUTES**

**Representatives Present:** Karl Matlack, Marcia Kampling, Robert Matthews, Bill Dalbom, Chad Smith, Lisa Farris, Bruce Nicholson and Steve Kingsley

**Alternates Present:** None

**Superintendents Present:** Mike Hull and Doug Powers

**Cooperative Staff Present:** Larry Clark, Kay Bartel, Erica Nance, Doug Anderson and Karen Kuhn

**Other Visitors:** Beth Donahue, Dru Walter and Shelley Dunham

The meeting was called to order by Mr. Matthews at 7:30 p.m.

1. **ROLL CALL** - Representatives were asked to sign the attendance sheet. A representative from Valley Center was not present.
2. **ADOPTION OF AGENDA** – Mr. Dalbom moved and Mrs. Farris seconded the motion to adopt the agenda as written with the additions on items: 3f. – Personnel Resignations and 3g. – Personnel Contracts and Letters of Employment.

Motion carried 8-0.

3. **CONSENSUS ITEMS:**
  - a. **MINUTES OF JANUARY 14, 2010 MEETING;**
  - b. **TREASURER'S REPORT;**
  - c. **APPROVAL OF BILLS;**
  - d. **REPORT OF ACTIVITY FUNDS;**
  - e. **APPROVAL OF INDIVIDUAL PROFESSIONAL DEVELOPMENT PLANS AND INDIVIDUAL PROFESSIONAL DEVELOPMENT POINTS;**
  - f. **PERSONNEL RESIGNATIONS; AND**
  - g. **PERSONNEL CONTRACTS AND LETTERS OF EMPLOYMENT.**

Mrs. Kampling moved and Mr. Nicholson seconded to:

- a. Approve the Minutes of January 14, 2010 meeting;
- b. Approve the Treasurer's Report as presented;
- c. Approve all bills, check numbers listed on the February 11, 2010 check register;
- d. Approve the Report of the Activity Funds;
- e. Approve the Individual Professional Development Plans and Individual Professional Development Points;
- f. Approve Personnel Resignations of:
  - 1. Fredel, Meghan – Teacher of the Visually Impaired;
  - 2. Clark, Constance K. – Interrelated Teacher;
  - 3. Reeve, Wendy R. – Interrelated Teacher; and
  - 4. O'Leske, Elisha A. – Paraeducator.
- g. Approve the Personnel Contracts and Letters of Employment with the addition of:
  - 1. Personnel Contract
    - a. Seeley, Nicole M. – Interrelated Teacher – Maize South High School; and
    - b. Voth, Riki D. – Occupational Therapist;
  - 2. Letters of Employment
    - a. Andrews, Kate M. - ECD Para;
    - b. Crabtree, Tracy R. - ECD Para;
    - c. Hollenbeck, Courtney J. - HI Para;
    - d. Jones, Dane A. - VSN Para;
    - e. Lewandowski, Nichol B. - ECD Para;
    - f. Waltemire, Vinessa M. - IR Para; and
    - g. Winkle, Jean A. - IR Para.

Motion carried 8-0.

**4. PATRON COMMENTS – None**

**5. ENGAGEMENT OF AUDITOR FOR FISCAL YEAR ENDING JUNE 30, 2010 – Mrs. Kampling moved and Mr. Kingsley seconded for the Board to approve Busby Ford & Reimer, LLC for auditing the Cooperative's finances for the fiscal year ending June 30, 2010.**

Motion carried 8-0.

**6. EXECUTIVE SESSION - Mrs. Farris moved and Mr. Dalbom seconded for the Board and Cooperative Administration per Board discretion, to move into Executive Session at 7:34 p.m. for a period of 20 minutes to discuss Non-Elected Personnel, Negotiations, Student Related Matters and Administrative Contracts and to return to open session at 7:54 p.m. in the Special Education Board Room.**

Motion carried 8-0.

The Board moved into Executive Session at 7:34 p.m.

The Board moved out of Executive Session and back in to open session a 7:54 p.m.

Mr. Smith moved and Mr. Kingsley seconded for the Board to approve Angela Hagar's and Angela Sprout's termination letters.

Motion carried 8-0.

Mr. Dalbom moved and Mr. Matlack seconded for the Board to add a year to all administrator contracts for two-year contracts until 2011-2012.

Motion carried 8-0.

7. **PRELIMINARY STAFFING NEEDS FOR 2010-2011 SCHOOL YEAR** - The Cooperative Administration discussed with the Board areas of needed staff for the 2010-2011 school year.
8. **INFORMATIONAL** –
  - a. Legislative Issues – Catastrophic aid information, update on legislative bills regarding: catastrophic aid, bills related to Medicaid billing, extending the time for notification of teachers and KPERS retirees not being subject to continuing contract law.
  - b. December 1, 2009 Headcount – The total headcount for this year was 2966 compared to 2960 in 2008.
9. **OTHER** – None
10. **ADJOURNMENT** – Mr. Matthews adjourned the meeting at 8:26 p.m.

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Kay Bartel, Clerk of the Board