

SEDGWICK COUNTY AREA EDUCATIONAL SERVICES INTERLOCAL COOPERATIVE #618

**BOARD OF DIRECTORS**  
SPECIAL EDUCATION OFFICE  
BOARD ROOM  
March 11, 2010  
7:30 P.M.

**MINUTES**

**Representatives Present:** Karl Matlack, Marcia Kampling, Robert Matthews, Bill Dalbom, Richard Harris, Bruce Nicholson and Steve Kingsley.

**Alternates Present:** None

**Superintendents Present:** Mike Hull and Marsha Beard

**Cooperative Staff Present:** Larry Clark, Kay Bartel, Erica Nance, Doug Anderson and Karen Kuhn

**Other Visitors:**

The meeting was called to order by Mr. Matthews at 7:30 p.m.

1. **ROLL CALL** - Representatives were asked to sign the attendance sheet. A representative from Renwick and Goddard were not present.
2. **ADOPTION OF AGENDA** – Mr. Dalbom moved and Mrs. Kampling seconded the motion to adopt the agenda as written with the additions on items; 3c. – Approval of Bills and 10. Other – Responsibility of Costs for Out of District Students.

Motion carried 7-0.

3. **CONSENSUS ITEMS:**
  - a. **MINUTES OF FEBRUARY 11, 2010 MEETING;**
  - b. **TREASURER'S REPORT;**
  - c. **APPROVAL OF BILLS;**
  - d. **REPORT OF ACTIVITY FUNDS;**
  - e. **APPROVAL OF INDIVIDUAL PROFESSIONAL DEVELOPMENT PLANS AND INDIVIDUAL PROFESSIONAL DEVELOPMENT POINTS;**
  - f. **PERSONNEL RESIGNATIONS; AND**
  - g. **PERSONNEL CONTRACTS AND LETTERS OF EMPLOYMENT.**

Mr. Nicholson moved and Mr. Kingsley seconded to:

- a. Approve the Minutes of February 11, 2010 meeting;
- b. Approve the Treasurer's Report as presented;
- c. Approve all bills, check numbers listed on the March 11, 2010 check register and to approve a handwritten check to:
  - 1. Cooley, Trudy L. – Reimbursement for tuition, books and fees for college courses taken under the Paras to Teachers Program in the amount of \$2,371.30.
- d. Approve the Report of the Activity Funds;
- e. Approve the Individual Professional Development Plans and Individual Professional Development Points
- f. Approve Personnel Resignations of:
  - 1. Certified/Licensed
    - a. Shope, Deeana – Special Ed Teacher – Goddard Amelia Earhart Elementary;
  - 2. Classified
    - a. Bolton, Janine – Paraeducator – Clearwater Elementary West;
    - b. Casteel, Vivian – Paraeducator – Clearwater High School – Retiring after working as a Para for 27 years with the Cooperative – effective at the end of the 2009-2010 school year;
    - c. Evans, Laura – Paraeducator – Maize Middle School;
    - d. Hall, Marjory L. – Paraeducator – Maize South High School;
    - e. Hunter, Melody – Paraeducator – Valley Center Wheatland Elementary; and
    - f. Wallace, Haley – Paraeducator – Valley Center High School.
- g. Approve the Contracts and Letters of Employment as listed.

Motion carried 7-0.

- 4. **PATRON COMMENTS** – Patricia Fischer, paraeducator, spoke about the current policy for classified staff regarding snow days asking the board to consider using additional temporary leave time for snow days in addition to the one day currently allowed.
- 5. **POLICE OFFICER POSITION** - Mr. Harris moved and Mr. Matlack seconded for the Board to approve a Memorandum of Understanding for the services of a law enforcement officer between the Cooperative and Goddard USD #265 as written.

Motion carried 7-0.

- 6. **EXECUTIVE SESSION** - Mr. Kingsley moved and Mrs. Kampling seconded for the Board and Cooperative Administration per Board discretion, to move into Executive Session at 7:45 p.m. for a period of 15 minutes to discuss Non-Elected Personnel, Student Related Matters and Negotiations and to return to open session at 8:00 p.m. in the Special Education Board Room.

Motion carried 7-0.

The Board moved into Executive Session at 7:45 p.m.

The Board moved out of Executive Session and back in to open session at 8:00 p.m.

Mrs. Kampling moved and Mr. Harris seconded for the Board to release Doug Anderson from his administrative contract.

Motion carried 7-0.

Mr. Kingsley moved and Mr. Matlack seconded for the Board to accept the resignation of and to release Kristin Gaudio from repaying the Cooperative for waiver fees, books and tuition costs for which she had already been reimbursed.

Motion carried 7-0.

7. **REQUEST FOR PAID SNOW DAY** – Mr. Nicholson moved and Mr. Harris seconded for the Board to approve a change in the number of hours/days allowed for this type of leave and for the administration to revise the policy for temporary leave hours to be used for one or more inclement weather days which shall be retroactive to February 8, 2010.

Motion carried 7-0.

8. **CONTINUED DISCUSSION OF STAFFING NEEDS FOR 2010-2011** – Mr. Harris moved and Mr. Matlack seconded for the Board to open, interview and hire for the Assistant Director position.

Discussion of filling Assistant Director's position and the positions current responsibilities.

Staffing needs undetermined at this time, continuing to look at projections and needs.

Motion carried 7-0.

9. **INFORMATIONAL** – Catastrophic Aid update – no vote from State yet.
10. **OTHER**- Information from Superintendent's meeting that was held March 10, 2010 on open enrollment was discussed. Students from out of district are served by the Cooperative if enrolled but if there are additional costs incurred through contracted services or legal costs, the individual district is responsible, not the Cooperative. Superintendents requested the Cooperative to explore possible changes to the policy.
11. **ADJOURNMENT** – Mr. Matthews adjourned the meeting at 8:53 p.m.

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Kay Bartel, Clerk of the Board