

SEDGWICK COUNTY AREA EDUCATIONAL SERVICES INTERLOCAL COOPERATIVE #618

**BOARD OF DIRECTORS**  
SPECIAL EDUCATION OFFICE  
BOARD ROOM  
June 17, 2010  
7:30 P.M.

**MINUTES**

**Representatives Present:** Karl Matlack, Robert Matthews, Chad Smith, Richard Harris, Bruce Nicholson and Steve Kingsley

**Alternates Present:** Doug Griswold, Goddard

**Superintendents Present:** Mike Hull and Doug Powers

**Cooperative Staff Present:** Larry Clark, Kay Bartel, Erica Nance, Doug Anderson and Karen Kuhn

**Other Visitors:** Beth Donahue and Dru Walter

The meeting was called to order by Mr. Matthews at 7:30 p.m.

1. **ROLL CALL** - Representatives were asked to sign the attendance sheet. Representatives from Cheney and Conway Springs were not present.
2. **ADOPTION OF AGENDA** – Mr. Matlack moved and Mr. Harris seconded the motion to adopt the agenda as written.  
  
Motion carried 7-0.
3. **CONSENSUS ITEMS:**
  - a. **MINUTES OF MAY 13, 2010 MEETING;**
  - b. **TREASURER'S REPORT;**
  - c. **APPROVAL OF BILLS;**
  - d. **REPORT OF ACTIVITY FUNDS;**
  - e. **APPROVAL OF INDIVIDUAL PROFESSIONAL DEVELOPMENT PLANS AND INDIVIDUAL PROFESSIONAL DEVELOPMENT POINTS;**
  - f. **PERSONNEL RESIGNATIONS; AND**
  - g. **PERSONNEL CONTRACTS AND LETTERS OF EMPLOYMENT.**

Mr. Kingsley moved and Mr. Nicholson seconded to:

- a. Approve the Minutes of May 13, 2010 meeting;
- b. Approve the Treasurer's Report as presented;

- c. Approve all bills, check numbers listed on the June 17, 2010 check register with the addition of a handwritten check to Cara Turybury, Paraeducator, who is enrolled in College level classes through the Paras to Teacher Program (PTTP) in the amount of \$1,018.70 for reimbursement of College Tuition, Fees and Book Costs;
- d. Approve the Report of the Activity Funds;
- e. Approve the Individual Professional Development Plans and Individual Professional Development Points as presented;
- f. Approve Personnel Resignations; and
- g. Approve the Contracts and Letters of Employment as listed with the addition of:
  - 1. Personnel Contracts
    - a. Contracts for 2010-2011 School Year
      - 1. Holcomb, Vicky D. – PBS Teacher – Goddard High School; and
      - 2. Stough, Tyler M. – PBS Teacher – Valley Center Middle School.
    - b. Extended School Year

- 1. Bauer, Gail L. – ESY Autism Specialist;
- 2. Beatty Geri M. – ESY Physical Therapist;
- 3. Charboneau, Alison J. – ESY Teacher;
- 4. Clay, Donnel J. – ESY Teacher;
- 5. Cox, Chantal N. – ESY Teacher;
- 6. Downing, Darrin W. – ESY Teacher;
- 7. Gibson, Michael D. – ESY Teacher;
- 8. Hay, Cathy – ESY Nurse;
- 9. Hays, Stephanie A. – ESY Teacher;
- 10. Hopkins, Melissa – ESY Teacher;
- 11. Hotmar, Danna K. – ESY Physical Therapist;
- 12. Howe, Shannon D. – ESY Speech/Language Pathologist;
- 13. Jones, Renee L. – ESY Occupational Therapist;
- 14. Lamburger, Gina L. – ESY Occupational Therapist;
- 15. Lang, Tasha – ESY Teacher;
- 16. Loepp, Wnada D. – ESY Teacher;
- 17. Mark, Tony L. – ESY Teacher;
- 18. Martens, Karla J. – ESY Speech/Language Pathologist;
- 19. McFadden, Jennifer R. – ESY Teacher;
- 20. Moody, Debra S. – ESY Teacher;
- 21. Nikodym, Marlene J. – ESY Teacher;
- 22. Passman, Naomi L. – ESY Speech/Language Pathologist;
- 23. Petertson, Christy – ESY Nurse;
- 24. Probst, Sarah D. – ESY Speech/Language Pathologist;
- 25. Reichenberger, Cassie K. – ESY Speech/Language Pathologist;
- 26. Sharp, Belinda K. – ESY Occupational Therapist;
- 27. Sober, Mollie M. – ESY Teacher;
- 28. Szambecki, Thomas R. – ESY Teacher;
- 29. Walter, Dur E. – ESY Teacher;
- 30. Williams, Mitchell J. – ESY Teacher; and
- 32. Woods, Melissa L. – ESY School Social Worker.

Motion carried 7-0.

- 4. **PATRON COMMENTS** – None
- 5. **WORKERS COMPENSATION** - Mr. Smith moved and Mr. Kingsley seconded for the Board to approve the KASB Workers Compensation Fund, Inc., as the Cooperative’s Workers Comp carrier, and to approve a hand written check to KASB Workers Compensation Fund, Inc., in the amount of \$117,329.00 for the Cooperative’s premium payment for the 2010-2011 school year.

Motion carried 7-0.

6. **EXECUTIVE SESSION** - Mr. Matthews moved and Mr. Smith seconded for the Board and Cooperative Administration per Board discretion, to move into Executive Session at 7:34 p.m. for a period of 15 minutes to discuss Non-Elected Personnel, Negotiations and Student Related Matters and to return to open session at 7:49 p.m. in the Special Education Board Room.

Motion carried 7-0.

The Board moved into Executive Session at 7:34 p.m.

The Board moved out of Executive Session and back in to open session at 7:49 p.m.

Mr. Matthews moved and Mr. Matlack seconded for the Board and Cooperative Administration per Board discretion, to move back into Executive Session at 7:50 p.m. for a period of 5 minutes to continue discussions on Non-Elected Personnel, Negotiations and Student Related Matters and to return to open session at 7:55 p.m. in the Special Education Board Room.

Motion carried 7-0.

The Board moved back into Executive Session at 7:50 p.m.

The Board moved out of Executive Session and back in to open session at 7:55 p.m.

Mr. Matthews moved and Mr. Smith seconded for the Board and Cooperative Administration per Board discretion, to move back into Executive Session at 7:57 p.m. for a period of 3 minutes to continue discussions on Non-Elected Personnel, Negotiations and Student Related Matters and to return to open session at 8:00 p.m. in the Special Education Board Room.

Motion carried 7-0.

The Board moved back into Executive Session at 7:57 p.m.

The Board moved out of Executive Session and back in to open session at 8:00 p.m.

Mr. Matlack moved and Mr. Harris seconded for the Board to accept Wendy Trail's resignation with a penalty of \$2,000.00.

Motion carried 6-1, Mr. Nicholson voting against.

Mr. Griswold moved and Mr. Smith seconded for the Board to accept Susan Perkin's resignation with a penalty of \$1,000.00.

Motion carried 6-1, Mr. Nicholson voting against.

7. **TARGETED IMPROVEMENT PLAN** – Mr. Smith moved and Mr. Kingsley seconded for the Board to approve the application as written.

Motion carried 7-0.

8. **LEASE OF VEHICLE** – Mr. Kingsley moved and Mr. Matlack seconded for the Board to seek bids.

Motion carried 7-0.

9. **COPY MACHINES** - Mr. Smith moved and Mr. Harris seconded for the Board to approve the request of bids for lease and purchasing of four copy machines.

Motion carried 7-0.

10. **COMPUTER HARDWARE AND SOFTWARE NEEDS** – Mr. Matlack moved and Mr. Smith seconded for the Board to approve the bid from Apple to upgrade software and hardware on 11 computers.
11. **BUDGET OUTLOOK FOR 2010-2011 SCHOOL YEAR** – Some additional monies came through, categorical aid in at \$24,780 instead of \$23,000 as projected which equals an additional \$868,000. Budgeted \$375,000 for Medicaid, actually received \$1.2. Next year, attendant care will no longer be allowed to be billed. \$670,000 of \$1.2 is from attendant care. Projected cash carryover will be higher then projected.
12. **VACANCY STATUS** – As presented in the Board Book, hired two but had two additional resignations.
13. **MEETING TO PAY FINAL BILLS** – Mr. Kingsley moved and Mr. Smith seconded for the Board to give authority to pay final fiscal year 2010 bills, subject to Board review of the bills to be paid. Bills will be sent out to Board members on the last Friday of June, if there is no opposition by Board members, bills will be paid on the following Monday.
14. **INFORMATION** – None
15. **OTHER** – None
16. **ADJOURNMENT** – Mr. Matthews adjourned the meeting at 8:27 p.m.

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Kay Bartel, Clerk of the Board