

SEDGWICK COUNTY AREA EDUCATIONAL SERVICES INTERLOCAL COOPERATIVE #618

**BOARD OF DIRECTORS**  
SPECIAL EDUCATION OFFICE  
BOARD ROOM  
August 11, 2011  
7:30 P.M.

MINUTES

**Representatives Present:** Karl Matlack, Marcia Kampling, Jeff Klausmeyer, Bill Dalbom, Chad Smith, Lisa Farris, Colin McKenney, Bruce Nicholson and Beth Fields.

**Alternates Present:** None

**Superintendents Present:** Mike Roth, Justin Henry, Mike Hull and Doug Powers.

**Cooperative Staff Present:** Larry Clark, Kay Bartel, Erica Nance, Karen Kuhn and Christy Skelton

**Other Visitors:** None

The meeting was called to order by Mr. Nicholson at 7:30 p.m.

1. **ROLL CALL** - Representatives were asked to sign the attendance sheet.
2. **ADOPTION OF AGENDA** – Mrs. Farris moved and Mrs. Kampling seconded the motion to adopt the agenda as written with the addition of 5a. Base Agreement for Chisholm for 2011-2012 School Year.

Motion carried 9-0.

3. **CONSENSUS ITEMS:**
  - a. **MINUTES OF JULY 14, 2011 MEETING**
  - b. **TREASURER'S REPORT**
  - c. **APPROVAL OF BILLS**
  - d. **REPORT OF ACTIVITY FUNDS**
  - e. **PERSONNEL RESIGNATIONS**
  - f. **PERSONNEL CONTRACTS.**

Mr. Dalbom moved and Mr. Matlack seconded to:

- a. Approve the Minutes of July 14, 2011 Meeting;
- b. Approve the Treasurer's Report as presented;
- c. Approve the payment of bills and check numbers as listed on the August 11, 2011 check register with the addition of a handwritten check in the amount of \$1,100.00 to The Law Office of Sarah J.

**Loquist, P.A.** for legal work performed in July and her retainer fee for August;

- d. Approve the Report of Activity Funds;
- e. Approve the following Personnel Resignations;
  - 1. Burdge, Jean - Paraeducator - Goddard Oak Street Elementary;
  - 2. Burger, Amanda - Paraeducator - Maize Middle School;
  - 3. Carr, Connie - Paraeducator - Goddard High School;
  - 4. Compton, Rachelle - Paraeducator - Burrton Elementary School;
  - 5. Crum, Susan - Paraeducator - Goddard High School;
  - 6. Dyke, Kimberly - Paraeducator - Goddard Middle School;
  - 7. Easter, Nicole - Paraeducator - Goddard Middle School;
  - 8. Fritschle, Peggy - Paraeducator - Goddard Middle School;
  - 9. Harding, Bethany - Paraeducator - Maize Central Elementary;
  - 10. Holland, Kari K. - Paraeducator - Maize Pray-Woodman Elem;
  - 11. Johnson, Sheila R. - Paraeducator - Maize South Elementary;
  - 12. Koontz, Silvia - Paraeducator - Maize South Elementary;
  - 13. Maddox, Will - Paraeducator - Maize High School;
  - 14. Marchant, Lawrence - Paraeducator - Valley Center Middle School;
  - 15. McDaniel, Aaron - Paraeducator - Maize Middle School;
  - 16. Miles, Monica - Paraeducator - Valley Center West Elementary;
  - 17. Nixon, Kathleen - Paraeducator - Maize South Middle School;
  - 18. Schrag, Michelle - Paraeducator - Maize High School;
  - 19. Smarsh, Amanda - Paraeducator - Maize Middle School;
  - 20. Tucker, Dawn - Paraeducator - Maize Elementary; and
  - 21. Williams, Sarah - Paraeducator - Maize TransNet.
- f. Approve the following Contracts and Letters of Employment
  - 1. Goebel, Dianna M. - Physical Therapist;
  - 2. Marchant, Lawrence M. - PBS Teacher - Maize Pray-Woodman Elem;
  - 3. SanRomani, Galene J. - IR Teacher - Cheney High School; and
  - 4. Volpenhein, Ashley F. - Physical Therapist.

Motion carried 9-0.

- 4. **PATRON COMMENTS** - None
- 5. **COOPERATIVE INSURANCE** - Mr. Smith moved and Mrs. Fields seconded for the Board to approve the Midland Insurance Group, Inc. and the EMC Insurance Companies renewal rates for the Cooperative insurance for the 2011-2012 school year as presented.

Motion carried 9-0.

- 5a. **BASE AGREEMENT FOR CHISHOLM FOR 2011-2012 SCHOOL YEAR** - Mrs. Kampling moved and Mrs. Fields seconded to approve the base agreement for Chisholm Life Skills Center for the 2011-2012 school year with Wichita, USD #259.

Motion carried 9-0.

- 6. **EXECUTIVE SESSION** - Mr. Smith moved and Mr. Matlack seconded for the Board and Cooperative Administration per Board discretion, to move into Executive Session at 7:39 p.m. for a period of 20 minutes to discuss Non-Elected Personnel and Negotiations and to return to open session at 7:59 p.m. in the Special Education Board Room.

Motion carried 9-0.

The Board moved into Executive Session at 7:39 p.m.

The Board moved out of Executive Session and back in to open session at 7:59 p.m.

Mr. McKenney moved and Mr. Matlack seconded for the Board and Cooperative Administration per Board discretion, to move back into Executive Session at 7:59 p.m. for a period of 10 minutes to continue discussions on Non-Elected Personnel and Negotiations and to return to open session at 8:09 p.m. in the Special Education Board Room.

Motion carried 9-0.

The Board moved back into Executive Session at 7:59 p.m.

The Board moved out of Executive Session and back in to open session at 8:09 p.m.

Mr. Smith moved and Mr. Matlack seconded a motion to accept the resignation of Valynn Christie without penalty.

Motion carried 9-0.

7. **KANSAS STATE DEPARTMENT OF EDUCATION AUDITING RESULTS FOR 2010-2011 SCHOOL YEAR** – Larry Clark explained the audit process and the results of the Cooperative’s audit. Nurses and Social Workers, working in general education buildings, will now be required to keep daily logs. \$222,000.00 in state aid was lost last school year due to insufficient documentation on nurse and social work logs and for paraeducators who did not obtain their needed Inservice hours.

8. **BUDGET FOR 2011-2012** – Mr. Dalbom moved and Mrs. Farris for the Board to approve the 2011-2012 Cooperative Budget as written.

Motion carried 9-0.

9. **PARAS TO TEACHERS PROGRAM** – Kay Bartel presented information on possible wording changes in the Paras to Teachers program and expectations. Board members provided input and revisions will be considered and presented to the Board at a later date.

10. **INFORMATIONAL**

- a. **INSERVICE ACTIVITIES** – Erica Nance and Kay Bartel provided information on the August 4<sup>th</sup> and 5<sup>th</sup> back-to-school Inservice. It was very successful and there were many positive comments from staff. Erica encouraged Board members to go on-line and view the video “35 years of IDEA.”

Christy Skelton presented information on the new staff orientation.

- b. **VACANCY STATUS** – Currently the Cooperative has two Occupational Therapy positions vacant. A 1.0 FTE and .4.

15. **OTHER** – Karen Kuhn announced the 2011 Outstanding Special Education Teacher/Related Service Provider recipients. They were honored at the back-to-school Inservice.

Connie Richardson – Outstanding Secondary Special Education Teacher  
Beth Donahue – Outstanding Elementary Special Education Teacher  
Leann Todd – Outstanding Related Service Provider

Board members were reminded about the informational meeting to be held September 15<sup>th</sup> at 6:00 p.m., prior to the regular Board meeting.

16. **ADJOURNMENT** - Mr. Katlack moved and Mr. Nicholson seconded the motion to adjourn the meeting at 8:52 p.m.

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Karen Kuhn, Clerk of the Board