

SEDGWICK COUNTY AREA EDUCATIONAL SERVICES INTERLOCAL COOPERATIVE #618

**BOARD OF DIRECTORS**  
SPECIAL EDUCATION OFFICE  
BOARD ROOM  
AUGUST 13, 2009  
7:30 P.M.

**MINUTES**

**Representatives Present:** Karl Matlack, Robert Matthews, Bill Dalbom, Chad Smith, Lisa Farris, Richard Harris and Bruce Nicholson

**Alternates Present:** Beth Fields (Sedgwick) and Terry Kiehler (Cheney)

**Superintendents Present:** Mike Hull and Doug Powers

**Cooperative Staff Present:** Larry Clark, Kay Bartel, Erica Nance, Doug Anderson and Karen Kuhn

**Other Visitors:** Beth Donahue, Dru Walter, Shelayne Dunham and Lisa Morch

The meeting was called to order by Mr. Matthews at 7:30 p.m.

1. **ROLL CALL** - Representatives were asked to sign the attendance sheet.
2. **ADOPTION OF AGENDA** – Mr. Smith moved and Mrs. Farris seconded the motion to adopt the agenda as written with the addition of **3c. – Approve handwritten check; 5l. – Acton, Angela – Paraeducator – Maize Central Elementary; 5m. – Maness, Brittany – Paraeducator – Goddard High School; 5n. – Neal, Shauna – Paraeducator – Maize High School; and 5o. – Rorabaugh, Regina – Paraeducator – Maize High School.**

Motion carried 8-0.

3. **CONSENSUS ITEMS:**
  - a. **MINUTES OF JULY 16TH, 2009 MEETING;**
  - b. **TREASURER'S REPORT;**
  - c. **APPROVAL OF BILLS; AND**
  - d. **REPORT OF ACTIVITY FUNDS.**

Mr. Dalbom moved and Mr. Harris seconded to:

- a. Approve the Minutes of July 16, 2009 Meeting;
- b. Approve the Treasurer's Report as presented;
- c. Approve the payment of bills, check numbers as listed on the August 17, 2009 Check Register, and to approve a handwritten check

in the amount of \$3,250.00 to Erica Bunton for reimbursement of college tuition, books and fees for classes taken under the Paras to Teachers Program, and to approve a handwritten check in the amount of \$783.00 to Michael Gibson for reimbursement of college tuition, books and fees for classes taken under the Teaching Waiver Program; and to approve a handwritten check in the amount of \$692.50 to Morgan Nance for reimbursement of college tuition, books and fees for classes taken under the Teaching Waiver Program; and

- d. Approve the Activity Funds Report.

Motion carried 8-0.

4. **PATRON COMMENTS** – Shelayne Dunham, Negotiator for NEA addressed the board regarding the Board’s request in negotiations to defer the Employer Paid Defined Contribution Plan for this year. She feels it would be a cut to all employees and she would like to consider budget line items. She indicated that same budget line items are mandatory to be negotiated.

Karl Matlack, Burrton representative arrived

5. **PERSONNEL RESIGNATIONS** – Mrs. Farris moved and Mr. Nicholson seconded for the Board to accept the following personnel resignations:

- a. Chapman, Mary – Paraeducator – Goddard Explorer;
- b. Denny, Dawn – Paraeducator – Valley Center Abilene;
- c. Germany, Brandywine – Paraeducator – Valley Center West;
- d. Grether, Melody – Paraeducator – Clearwater Intermediate;
- e. John, Angie – Paraeducator – Valley Center Abilene;
- f. Murphy, Patricia – Paraeducator – Valley Center Abilene;
- g. Peterson, Margaret – Paraeducator – Garden Plain Elementary;
- h. Thackery, Kathryn – Paraeducator - Circle of Friends;
- i. Thompson, Shawn – Paraeducator – Maize Transnet;
- j. Ward, Jeanne – Paraeducator - Maize High School; and
- k. Whalen, Ruby – Paraeducator – Clearwater High School.

Motion carried 9-0.

6. **LETTER OF EMPLOYMENT** – Mr. Dalbom moved and Mr. Smith seconded for the Board to approve a letter of employment with Chantel A. Ferguson:

Motion carried 9-0.

7. **BASE AGREEMENT FOR CHISHOLM FOR 2009-2010 SCHOOL YEAR** – Mr. Nicholson moved and Mrs. Farris seconded for the Board to approve the Base Agreement with the Wichita USD #259 for the 2009-2010 School Year.

Motion carried 9-0.

8. **COOPERATIVE INSURANCE** – Mr. Matlack moved and Mr. Smith seconded for the Board to approve the insurance renewal for Midland Insurance Group, Inc. and to approve a hand written check in the amount of \$34,961.00 to Midland Insurance Group Inc., for insurance coverage beginning on August 21, 2009. for the 2009-2010 school year.

Motion carried 9-0.

9. **EXECUTIVE SESSION** - Mr. Matthews moved and Mrs. Fields seconded for the Board and Cooperative Administration per Board discretion, to move into Executive Session at 7:40 p.m. for a period of 20 minutes to discuss Negotiations and Non-Elected Personnel and to return to open session at 8:00 p.m. in the Special Education Board Room.

Motion carried 9-0.

The Board moved into Executive Session at 7:40 p.m.

The Board moved out of Executive Session and back in to open session at 8:00 p.m.

Mr. Matlack moved and Mr. Harris seconded for the Board and Cooperative Administration per Board discretion, to move back into Executive Session at 8:00 p.m. for a period of 15 minutes to continue discussions on Negotiations and Non-Elected Personnel and to return to open session at 8:15 p.m. in the Special Education Board Room.

Motion carried 9-0.

The Board moved back into Executive Session at 8:00 p.m.

The Board moved out of Executive Session and back in to open session at 8:15 p.m.

Mr. Matlack moved and Mrs. Farris seconded for the Board and Cooperative Administration per Board discretion, to move back into Executive Session at 8:15 p.m. for a period of 15 minutes to continue discussions on Negotiations and Non-Elected Personnel and to return to open session at 8:30 p.m. in the Special Education Board Room.

Motion carried 9-0.

The Board moved back into Executive Session at 8:15 p.m.

The Board moved out of Executive Session and back in to open session at 8:30 p.m.

Mr. Smith moved and Mr. Dalbom seconded for the Board to approve voluntary termination of Sandy Geddes.

Motion carried 9-0.

10. **PROPOSAL AND BID FOR MAINTENANCE OF PARKING LOTS**– Mr. Dalbom moved and Mr. Harris seconded for the Board to approve the bid in the amount of \$11,375 presented for the work needing done at the Day School and Special Education Office buildings with Holland Paving.

Motion carried 9-0.

- 11. CLASSIFIED STAFF SALARIES-** Mr. Dalbom moved and Mr. Matlack seconded for the Board to approve all classified staff salaries be frozen at the 2008-2009 level unless there has been a change in classified staff assignment which would warrant an increase or decrease in pay.

Motion carried 9-0.

- 12. APPROVAL OF TITLE VI-B APPLICATION** – Mr. Harris moved and Mr. Kiehler seconded for the Board to approve the Title VI-B application.

Motion carried 9-0

- 13. BUDGET FOR 2009-2010** – Mr. Dalbom moved and Mr. Matlack seconded for the Board to approve Budget A presented in the Board Book as recommended.

Motion carried 9-0

**14. INFORMATIONAL**

a. Inservice Activities

Held new staff inservice on August 4<sup>th</sup>, all staff inservice on August 6<sup>th</sup> and 7<sup>th</sup> and paraprofessional inservice on August 11<sup>th</sup>.

There will be an additional six hours of inservice time for new staff in August and September.

b. Catastrophic Aid Discussions

Lost \$233,000 in the Coop due to the increase of catastrophic aid across the state. Larry attended a meeting today of directors across the state to recommend changes in the catastrophic aid process.

- 15. OTHER-** None

- 16. ADJOURNMENT** - Mr. Matthews adjourned the meeting at 9:29 p.m.

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Kay Bartel, Clerk of the Board