

SEDGWICK COUNTY AREA EDUCATIONAL SERVICES INTERLOCAL COOPERATIVE #618

BOARD OF DIRECTORS  
SPECIAL EDUCATION OFFICE  
BOARD ROOM  
JANUARY 15, 2004  
7:30 P.M.

MINUTES

**Representatives Present:** Derrick Unruh, Raymond Rosenhagen, Robert Matthews, Lisa Farris, Wanda Gegen, Bruce Nicholson and Bernie Riedl.

**Alternates Present:** None.

**Superintendents Present:** Tom Ostrander, Mike Hull and Dr. Craig Elliott.

**Cooperative Staff Present:** Larry Clark, Kay Bartel, Erica Nance and Doug Anderson.

**Other Visitors:** None.

The meeting was called to order by Mr. Riedl at 7:30 p.m.

1. **ROLL CALL** - Representatives were asked to sign the attendance sheet. Representatives from Conway Springs and Valley Center were not present.
2. **ADOPTION OF AGENDA** – Mrs. Farris moved and Mr. Rosenhagen seconded the motion to adopt the agenda as amended with the addition of 7.1. – **CONSIDER ADDITIONAL STAFF NEEDS.**

Motion carried 7-0.

3. **CONSENSUS ITEMS:**

- a. **MINUTES OF DECEMBER 11TH, 2003 MEETING -**
- b. **TREASURER'S REPORT -**
- c. **APPROVAL OF BUDGET FUND TRANSFER(S) -**
- d. **APPROVAL OF BILLS -**
- e. **REPORT OF DAY SCHOOL ACTIVITY FUND -**
- f. **APPROVAL OF INDIVIDUAL PROFESSIONAL DEVELOPMENT PLANS AND PROFESSIONAL DEVELOPMENT POINTS.**

Mrs. Farris moved and Mr. Matthews seconded to:

- a. Approve the Minutes of December 11<sup>th</sup>, 2003 Meeting;
- b. Approve the Treasurer's Report as presented;
- c. Approve the Budget Fund Transfer of \$456,570.94 from the 06 General Fund to the 30 Special Education Fund, and \$4,000.00 from

06 General Fund to the 26 Inservice Fund for a total Budget Fund Transfer of \$460,570.94;

- d. Approve the payment of bills, check numbers as listed on the January 15<sup>th</sup>, 2004 Check Register;
- e. Accept the Day School Activity Fund Report; and
- f. Approve the Individual Professional Development Plans and Professional Development Points.

**Individual Professional Development Plans**

**Name**

Gagnon, Irene

**Individual Professional Development Points**

<b><u>Name</u></b>	<b><u>Service to the Profession Points</u></b>	<b><u>Knowledge Points</u></b>	<b><u>Application Points</u></b>	<b><u>Impact Points</u></b>	<b><u>College Points</u></b>
Hogan, Jana.....		5.0			
Hopper, Laurel.....		6.5			
Lepard, Sheri.....		9.0			60.0
Morch, Lisa.....		18.0			
Patterson, Marie.....		3.0			
Servantez, Rafael.....		7.0			
vonEhrenkrook, Doug.....		2.0			

Motion carried 7-0.

- 4. **PERSONNEL RESIGNATIONS** – Mr. Rosenhagen moved and Mr. Unruh seconded for the Board to accept the following personnel resignations:
  - a. Diane Hinckley – Paraeducator – Goddard Discovery;
  - b. Jolene Kaufman – Paraeducator – Maize High School; and
  - c. Maria McGinnis – Paraeducator – Maize Pray-Woodman.

Motion carried 7-0.

- 5. **PERSONNEL CONTRACTS** - Mr. Matthews moved and Mrs. Gegen seconded for the Board to approve the following personnel contracts:
  - a. Kate M. Caruthers – Paraeducator – Valley Center Wheatland;
  - b. Kara J. Dunkelberger – Paraeducator – Maize Pray-Woodman;
  - c. Sharon L. Hooker – Paraeducator – Goddard Oak Street Elem;
  - d. Georgia K. Hughes – Paraeducator – Valley Center West Elem;
  - e. Rebecca S. Huelskamp – Paraeducator – Maize High School;
  - f. Audrey M. Landwehr – Paraeducator – Maize Elementary;

- g. Michelle L. Marler – Paraeducator – Substitute Paraeducator;
- h. Jan L. Moore – Paraeducator – Garden Plain Elementary;
- i. Heidi J. Vasel – Paraeducator – Maize South Middle School;
- j. Angela D. Harden – Paraeducator – Sedgwick Elementary; and
- k. Brooke Moerner – Paraeducator – Colwich Elementary.

Motion carried 7-0.

- 6. **EXECUTIVE SESSION** - Mr. Riedl moved and Mr. Matthews seconded for the Board to move into Executive Session at 7:35 p.m. for a period of 25 minutes to discuss Non-Elected Personnel and to return to open session at 8:00 p.m. in the Special Education Board Room.

Motion carried 7-0.

The Board moved into Executive Session at 7:35 p.m.

The Board moved out of Executive Session and back in to open session at 8:00 p.m.

Mr. Riedl moved and Mrs. Gegen seconded for the Board to move back into Executive Session at 8:00 p.m. for a period of 15 minutes to continue discussions on Non-Elected Personnel and to return to open session at 8:15 p.m. in the Special Education Board Room.

Motion carried 7-0.

The Board moved back into Executive Session at 8:00 p.m.

The Board moved out of Executive Session and back in to open session at 8:15 p.m.

Mrs. Farris moved and Mr. Riedl seconded the following resolution:

### R E S O L U T I O N

WHEREAS, Janice E. Oliver is currently employed as a teacher in the Sedgwick County Area Educational Services Interlocal Cooperative #618, Sedgwick County, Kansas; and

WHEREAS, the Board of Directors of said Sedgwick County Area Educational Services Interlocal Cooperative #618, Sedgwick County, Kansas, finds that Janice E. Oliver's current contract should be terminated for the reasons hereinafter set forth;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SEDGWICK COUNTY AREA EDUCATIONAL SERVICES INTERLOCAL COOPERATIVE #618, SEDGWICK COUNTY, KANSAS, AS FOLLOWS:

Section 1. That it is hereby declared to be the intent of the Board of Directors of the Sedgwick County Area Educational Services Interlocal Cooperative #618, Sedgwick County, Kansas, to terminate the employment contract of Janice E. Oliver.

Section 2. That the clerk of the Board of Directors is hereby authorized and directed to give written notice promptly to Janice E. Oliver of the Board's intent to terminate her contract.

Section 3. That the notice shall contain the following, which are reasons for the Board's intent to terminate said contract:

The Teacher Contract states:

This contract shall be VOID if the teacher fails to have on file with the Board continuously during employment a valid Kansas Teacher's Certificate for the level at which he/she is employed and for the subjects which he/she is employed to teach, and an up-to-date transcript. Teachers shall have ten (10) days to file a valid certificate following receipt of written notice that such a certificate is not on file as herein required.

Janice E. Oliver's Four Year Provisional Teaching Certificate to teach Learning Disabilities expires on February 17, 2004.

Section 4. That the notice shall state that the teacher is entitled to a hearing before the Board of Directors with regard to the Board's action, provided that she file a written request for such a hearing with the clerk of the Board of Directors within fifteen (15) days after the date of the notice.

ADOPTED by the Board of Directors of the Sedgwick County Area Educational Services Interlocal Cooperative #618, Sedgwick County, Kansas, the 15th day of January, 2004.

Motion carried 7-0.

7. **EDUCATIONAL INTERPRETER PERFORMANCE ASSESSMENT** – Mr. Rosenhagen moved and Mr. Matthews seconded for the Board to pay the registration cost of the Educational Interpreter Performance Assessment (EIPA) for the Cooperative's existing paraeducators or interpreters when taking the test, up to one time per year at the cost of \$250.00.

Motion carried 7-0.

- 7.1. **CONSIDER ADDITIONAL STAFF NEEDS**- Clearwater may need an additional .5 FTE certified teacher, and Goddard CDS may need additional staff in the Structured Learning Program.

Mr. Matthews moved and Mrs. Gegen seconded to approve the employment of up to an additional 1.5 FTE teaching positions as appropriate if needed.

Motion carried 7-0.

8. **INFORMATIONAL** - Mr. Clark shared that the Cooperative administration is in the process of putting together an agreement with Rainbows United for Birth-Two services. The agreement will be completed by May 1, 2004.

Mr. Clark also shared the Governor's Plan for Education, redistributing special education dollars and how those projections could affect each district in the Cooperative.

The January 15<sup>th</sup>, 2004 classified payroll calculated the Kansas State married tax table incorrectly, and it is being recalculated and appropriate adjustments to payroll are being made.

9. OTHER – None.

10. ADJOURNMENT – Mr. Riedl adjourned the meeting at 8:43 p.m.

---

Erica Nance, Clerk of the Board