

SEDGWICK COUNTY AREA EDUCATIONAL SERVICES INTERLOCAL COOPERATIVE #618

BOARD OF DIRECTORS  
SPECIAL EDUCATION OFFICE  
BOARD ROOM  
NOVEMBER 13, 2003  
7:30 P.M.

MINUTES

**Representatives Present:** Raymond Rosenhagen, Robert Matthews, Bill Dalbom, Lisa Farris, Wanda Gegen, Mike Logue, Bruce Nicholson and Bernie Riedl.

**Alternates Present:** Darrell Allen.

**Superintendents Present:** Mike Hull and Dennis Wright.

**Cooperative Staff Present:** Larry Clark, Kay Bartel, Erica Nance and Doug Anderson.

**Other Visitors:** Margo Buscher and Stan Busby.

The meeting was called to order by Mr. Riedl at 7:29 p.m.

1. **ROLL CALL** - Representatives were asked to sign the attendance sheet. Representatives from all districts were present.
2. **ADOPTION OF AGENDA** – Mrs. Farris moved and Mr. Matthews seconded the motion to adopt the agenda as amended: **6 – Student Contract** – plural “contracts”.

Motion carried 9-0.

3. **CONSENSUS ITEMS:**

- a. **MINUTES OF OCTOBER 16TH, 2003 MEETING -**
- b. **TREASURER'S REPORT -**
- c. **APPROVAL OF BUDGET FUND TRANSFER(S) -**
- d. **APPROVAL OF BILLS -**
- e. **REPORT OF DAY SCHOOL ACTIVITY FUND -**
- f. **APPROVAL OF INDIVIDUAL PROFESSIONAL DEVELOPMENT PLANS AND PROFESSIONAL DEVELOPMENT POINTS.**

Mr. Rosenhagen moved and Mrs. Gegen seconded to:

- a. Approve the Minutes of October 16th, 2003 Meeting;
- b. Approve the Treasurer's Report as presented;
- c. Approve the Budget Fund Transfer of \$288,804.41 from the 06 General Fund to the 30 Special Education Fund and \$3,000.00 from

the 06 General Fund to the 26 Inservice Fund for a total Budget Fund Transfer of \$291,804.41;

- d. Approve the payment of bills, check numbers as listed on the November 13th, 2003 Check Register;
- e. Accept the Day School Activity Fund Report; and
- f. Approve the Individual Professional Development Plans and Professional Development Points as follows:

**Individual Professional Development Plans**

**Name**

Angulo, Kathy	Light, Sarah
Buscher, Margo	McDaniel, Cameron
Clark, Larry	Morch, Lisa
Claeys, Joe	Nance, Erica
Craig-Sangels, Lin	Showalter, Dawn
Cundy, Amanda	Stuever, John
Fuller, Nicole	Trail, Wendy

**Individual Professional Development Points**

<b><u>Name</u></b>	<b>Service to the Profession Points</b>	<b>Knowledge Points</b>	<b>Application Points</b>	<b>Impact Points</b>	<b>College Points</b>
Clark, Larry.....	2.0.....	13.5.....	6.0.....		
Claeys, Joe.....					60.0
Gosch, Melanie.....		30.0			
Hogan, Jana.....		6.0			
Hopper, Laurel.....		18.0			
LaBarge, Carmen.....		12.0.....	24.0		
Patterson, Marie.....		36.5			
Richardson, Connie.....		6.0			
Reifschneider, Mary.....		30.0			
Sehl, Janeen.....					20.0
VonEhrenkrook, Doug.....			2.5		

Motion carried 9-0.

**4. PERSONNEL RESIGNATIONS - Mr. Rosenhagen moved and Mr. Nicholson seconded for the Board to accept the following personnel resignations:**

- a. Jacqueline Cahill – Paraeducator – Maize High School;
- b. Terri Heidebrecht – Paraeducator – Andale Elementary;
- c. Amanda Phillips – Paraeducator – Valley Center MS; and
- d. Kristeena Shrauner – Paraeducator – Goddard Challenger.

Motion carried 9-0.

5. **PERSONNEL CONTRACTS** - Mr. Logue moved and Mrs. Farris seconded for the Board to approve the following personnel contracts:

a. Certified/Licensed:

1. Melodie Cannon – IR Teacher;

b. Classified:

1. Elizabeth Anderson – Paraeducator – Maize Elementary East;
2. Jennifer S. Bazzelle – Paraeducator – Maize South MS;
3. Elizabeth A. Gassman – Paraeducator - Garden Plain Elementary;
4. Jenni L. Glasgow – Paraeducator – Maize Elementary;
5. Sherri L. Green – Paraeducator – Maize Pray-Woodman;
6. Mary K. Kruse – Paraeducator – Goddard Oak Street Elementary;
7. Tasha R. Ledyard – Paraeducator – Goddard Discovery Intermediate;
8. Nicole J. LeBlanc – Paraeducator – Andale Elementary;
9. Jane L. Maynard – Paraeducator – Goddard Clark Davidson;
10. Kimberlee M. Oleson – Paraeducator – Goddard Amelia Earhart;
11. Shannon R. Quimbly – Paraeducator – Garden Plain High School; and
12. Amanda M.. Ross – Paraeducator – Clearwater Elementary East.

Motion carried 9-0.

6. **Student Contracts** – Mr. Nicholson moved and Mr. Matthews seconded for the Board to approve a student contract for a Maize High School student with the Prairie View School in Newton in the amount of \$15,210.00 for the remainder of the 2003-2004 school year, and for the services provided by our Orientation and Mobility Specialist (amounts for services to be determined at the end of the 2003-2004 school year) to Cowley County Special Services Cooperative and to the Butler County School Board Council Special Education Cooperative.

Motion carried 9-0.

7. **Auditor’s Report for Fiscal Year Ending June 30, 2003** – Mr. Matthews moved and Mrs. Gegen seconded for the Board to accept the findings as listed in Mr. Busby’s report of his audit of the Cooperative’s financial statements for the fiscal year ending June 30, 2003, and the audit of the Cooperative’s Medicaid funds and procedures for the fiscal year ending June 30, 2003.

Motion carried 9-0.

8. **EXECUTIVE SESSION** - Mr. Riedl moved and Mr. Logue seconded for the Board to move into Executive Session at 7:42 p.m. for a period of 15 minutes to discuss Non-Elected Personnel and Student Related Matter and to return to open session at 7:57 p.m. in the Special Education Board Room.

Motion carried 9-0.

The Board moved into Executive Session at 7:42 p.m.

The Board moved out of Executive Session and back in to open session at 7:57 p.m.

9. **SERVICES FOR BIRTH THROUGH AGE 2 CHILDREN** – Member district Boards will further explore any possible options and the Cooperative Board will vote next month.

10. **INFORMATIONAL** -

- a. Continuous Improvement Application for FY2004 - The Cooperative has received approval for it's Continuous Improvement Application for FY2004.

11. **OTHER**

- a. Power Point Presentation; and
- b. Cooperative Board Delegate for KASB Conference – The Board gave a directive to not support proposed change in KPERS.

12. **ADJOURNMENT** - Mr. Riedl adjourned the meeting at 8:55 p.m.

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Erica Nance, Clerk of the Board