

SEDGWICK COUNTY AREA EDUCATIONAL SERVICES INTERLOCAL COOPERATIVE #618

BOARD OF DIRECTORS
SPECIAL EDUCATION OFFICE
BOARD ROOM
NOVEMBER 16, 2006
7:30 P.M.

MINUTES

Representatives Present: Derrick Unruh, Roger Gregory, Robert Matthews, Ken Spexarth, Rhonda Price, Bruce Nicholson and Bernie Riedl.

Alternates Present: None.

Superintendents Present: Mike Roth, Mike Hull and James Baker.

Cooperative Staff Present: Larry Clark, Kay Bartel, Erica Nance, Doug Anderson and Jim Harshbarger

Other Visitors: Stan Busby, Mike Peck and Mike Soetaert.

The meeting was called to order by Mr. Riedl at 7:30 p.m.

1. **ROLL CALL** - Representatives were asked to sign the attendance sheet. Representatives from Goddard and Conway Springs were not present.
2. **ADOPTION OF AGENDA** – Mr. Spexarth moved and Mr. Matthews seconded the motion to adopt the agenda as written.

Motion carried 7-0.

3. **CONSENSUS ITEMS:**

- a. **MINUTES OF OCTOBER 12TH, 2006 MEETING;**
- b. **TREASURER'S REPORT;**
- c. **APPROVAL OF BUDGET FUND TRANSFER(S);**
- d. **APPROVAL OF BILLS;**
- e. **REPORT OF DAY SCHOOL ACTIVITY FUND; AND**
- f. **APPROVAL OF INDIVIDUAL PROFESSIONAL DEVELOPMENT PLANS AND INDIVIDUAL PROFESSIONAL DEVELOPMENT POINTS.**

Mr. Nicholson moved and Mr. Spexarth seconded to:

- a. Approve the Minutes of October 12th, 2006 Meeting, with the correction on page 12 - 8. Executive Session – Mr. Matthews moved and Mr. Spexarth seconded to accept the resignation of Adriana Stucky, IR Teacher, without penalty;

- b. Approve the Treasurer's Report as presented;
- c. Approve the Budget Fund Transfers of \$845,456.55 from the 06 General Fund to the 30 Special Education Fund and \$5,000.00 from the 06 General Fund to the 26 Special Education Fund for a total Budget Fund Transfer of \$850,456.55;
- d. Approve the payment of bills, check numbers as listed on the November 16th, 2006 Check Register;
- e. Accept the Day School Activity Fund Report; and
- f. Approval of Individual Professional Development Plans and Individual Professional Development Points.

Motion carried 7-0.

4. PATRON COMMENTS – None.

5. PERSONNEL RESIGNATIONS - Mr. Matthews moved and Mr. Nicholson seconded for the Board to accept the following personnel resignations:

- a. Sayre Lidow – Paraeducator;
- b. Shawnalee Smith – Paraeducator;
- c. Catherine E. Striggow – Paraeducator; and
- d. Barbara Buist – Paraeducator.

Motion carried 7-0.

6. PERSONNEL CONTRACTS AND LETTERS OF EMPLOYMENT - Mr. Spexarth moved and Mrs. Price seconded for the Board to approve the following Personnel Contracts and Letters of Employment:

- a. Certified/Licensed Personnel Contracts:
 - 1. Janet A. Emrich – ECD Teacher;
 - 2. Jerry L. Hinson – School Psychologist;
 - 3. Lori L. Holt – IR Teacher;
 - 4. Gayle J. Hornbeck – IR Teacher;
 - 5. Kristine L. Spradley – IR Teacher;
 - 6. James E. Upton – Vocational Special Needs Coordinator;
 - 7. Curtis R. Wells – IR Teacher;

8. Morgan Mayfield – SLP; and
 9. Dru Warren – IR Teacher.
- b. Classified Letters of Employment:
1. Burbach, Kathleen M. – IR Paraeducator;
 2. Coburn, Barb A. - IR Paraeducator;
 3. Coppola, Jennifer D. - IR Paraeducator,
 4. Dunn, Cynthia J. - IR Paraeducator,
 5. Fluty, Sharlotte - IR Paraeducator,
 6. Glotzbach, Stephen J. - VSN Paraeducator,
 7. Houseman, Susan E. – FAA Paraeducator;
 8. Jones, Kellie J. - IR Paraeducator;
 9. Logue, Kaci L. - IR Paraeducator;
 10. Luke-Julian, Tracy A. - IR Paraeducator;
 11. Luther, Christi L. - IR Paraeducator; and
 12. Standrich, Janelle K. - IR Paraeducator.

Motion carried 7-0.

7. **STUDENT CONTRACTS** - Mr. Nicholson moved and Mr. Spexarth seconded to approve the contract with the Cowley County Special Services Cooperative for Orientation and Mobility Services.

Motion carried 7-0.

8. **AUDITOR'S REPORT FOR FISCAL YEAR ENDING JUNE 30, 2006** - Mr. Spexarth moved and Mr. Matthews seconded for the Board to approve Mr. Stan Busby's audit of the Cooperative's financial statement for the fiscal year ending June 30, 2006.

Motion carried 7-0.

9. **403(b) ADOPTION AGREEMENT** – Mr. Mike Peck and Mr. Mike Soetaert were present to discuss with the Board options for the changes in how payment of early retirement benefits are received by individuals. Options discussed were:

- a. Get rid of benefit;

- b. Go through a 403(b); and
- c. Start funding a plan every year.

182 districts in the State have early retirement plans. It becomes more problematic when early retirement is more than 5 years in length.

Mrs. Price moved and Mr. Spexarth seconded to approve, subject to attorney approval, for current retired employees to receive their benefit through an employer paid 403(b) plan, and to approve the 403(b) adoption agreement as presented in the Board Book.

Motion carried 7-0.

- 10. EXECUTIVE SESSION** - Mr. Riedl moved and Mr. Spexarth seconded for the Board and Cooperative Administration per Board discretion, to move into Executive Session at 8:15 p.m. for a period of 15 minutes to discuss Non-Elected Personnel and Negotiations and to return to open session at 8:30 p.m. in the Special Education Board Room.

Motion carried 7-0.

The Board moved into Executive Session at 8:15 p.m.

The Board moved out of Executive Session and back in to open session at 8:30 p.m.

Mr. Riedl moved and Mr. Matthews seconded for the Board and Cooperative Administration per Board discretion, to move back into Executive Session at 8:30 p.m. for a period of 10 minutes to continue discussions on Non-Elected Personnel and Negotiations and to return to open session at 8:40 p.m. in the Special Education Board Room.

Motion carried 7-0.

The Board moved back into Executive Session at 8:30 p.m.

The Board moved out of Executive Session and back in to open session at 8:40 p.m.

Mrs. Price moved and Mr. Spexarth seconded for the Board to approve Christi Luther's termination.

Motion carried 7-0.

Mr. Matthews moved and Mr. Gregory seconded for the Board to provide Melissa Gerleman temporary leave for days missed up to this point, and offer her an advance of 20 temporary days to be repaid with a review in December 2006.

Motion carried 7-0.

- 11. PARAS TO TEACHER PROGRAM (PTTP)** – Mrs. Price moved and Mr. Matthews seconded for the Board to approve the Paras to Teacher Program as presented.

Motion carried 7-0.

12. **DELEGATE SELECTION FOR KASB CONVENTION** – Mr. Riedl moved and Mr. Spexarth seconded to send Mr. Matthews as the voting representative for the Cooperative to the KASB Convention.

Motion carried 7-0.

13. **INFORMATIONAL** – Mr. Anderson presented information on changes to the State Assessment. The Federal Government will not allow the use of calculators or journals on the Math Assessments.
14. **OTHER** – None.
15. **ADJOURNMENT** – Mr. Riedl adjourned the meeting at 9:03 p.m.

Kay Bartel, Clerk of the Board