

SEDGWICK COUNTY AREA EDUCATIONAL SERVICES INTERLOCAL COOPERATIVE #618

BOARD OF DIRECTORS
SPECIAL EDUCATION OFFICE
BOARD ROOM
FEBRAURY 16, 2006
7:30 P.M.

MINUTES

Representatives Present: Karl Matlack, Mark Zerener, Robert Matthews, Bill Dalbom, Lisa Farris, Ken Spexarth, Rhonda Price, Bruce Nicholson and Bernie Riedl.

Alternates Present:

Superintendents Present: Drew Harris, Brad Neuenswander, Kay Highbarger, Clay Murphy, Charles Edmonds, Dr. Dan Peters, Mike Meier, Mike Hull and Dr. Craig Elliott.

Cooperative Staff Present: Larry Clark, Kay Bartel, Erica Nance, Doug Anderson and Jim Harshbarger

Other Visitors:

The meeting was called to order by Mr. Riedl at _____ p.m.

1. **ROLL CALL** - Representatives were asked to sign the attendance sheet. Representatives from _____ were not present.
2. **ADOPTION OF AGENDA** – Mr. _____ moved and Mr. _____ seconded the motion to adopt the agenda as written.

Motion carried _____.

3. CONSENSUS ITEMS:

- a. **MINUTES OF JANUARY 12TH, 2006 MEETING;**
- b. **TREASURER'S REPORT;**
- c. **APPROVAL OF BUDGET FUND TRANSFER(S);**
- d. **APPROVAL OF BILLS;**
- e. **REPORT OF DAY SCHOOL ACTIVITY FUND; AND**
- f. **APPROVAL OF INDIVIDUAL PROFESSIONAL DEVELOPMENT PLANS AND INDIVIDUAL PROFESSIONAL DEVELOPMENT POINTS.**

Mr. _____ moved and Mr. _____ seconded to:

- a. **Approve the Minutes of January 12th, 2006 Meeting;**

- b. Approve the Treasurer's Report as presented;
- c. Approve the Budget Fund Transfers of \$550,160.03 from the 06 General Fund to the 30 Special Education Fund for a total Budget Fund Transfer of \$550,160.03;
- d. Approve the payment of bills, check numbers as listed on the February 16th, 2006 Check Register;
- e. Accept the Day School Activity Fund Report; and
- f. Approval of Individual Professional Development Plans and Individual Professional Development Points.

Motion carried _____.

4. PATRON COMMENTS –

5. PERSONNEL RESIGNATIONS - Mr. _____ moved and Mr. _____ seconded for the Board to accept the following personnel resignations:

a. Certified/Licensed:

- 1. Valerie Wall – FAA Teacher – Maize High School – effective at the end of the 2005-2006 school year;

b. Classified:

- 1. Linda Hicks – Substitute Paraeducator;
- 2. Kristi Jacobson – Paraeducator; and
- 3. _____
- 4. _____
- 5. _____
- 6. _____

Motion carried _____.

6. PERSONNEL CONTRACTS AND LETTERS OF EMPLOYMENT - Mr. _____
moved and Mr. _____ seconded for the Board to approve the following
Personnel Contracts and Letters of Employment:

a. Certified/Classified:

1. Margaret M. Schenck - IR Teacher - Burrton;

b. Classified Letters of Employment:

1. Barton, Bryan M. - Paraeducator - Maize Elementary;
2. Bruster, Jacob W. - Paraeducator - Maize High School;
3. Edgar, Burke T. - Paraeducator - Goddard High School;
4. Griswold, Jennifer K. - Paraeducator - Garden Plain High School;
5. Hicks, Linda K. - Paraeducator - Maize High School;
6. Hilton, Jane W. - Paraeducator - Goddard Middle School;
7. Iisenbarger, Paige S. - Paraeducator - Maize Elementary;
8. Jackson, Crystal M. - Paraeducator - Cheney Elementary;
9. Luginbill, Amy D. - Paraeducator - Maize Vermillion;
10. McGregor, Joan M. - Paraeducator - Goddard High School;
11. Meyer, Barbara J. - Paraeducator - Maize Pray-Woodman;
12. Miller, Dorothy M. - Paraeducator - Maize Middle School;
13. O'Neal, Laura R. - Paraeducator - Clearwater West;
14. Rogers, Cathy L. - Paraeducator - Clearwater West;
15. Schrock, Rachel N. - Paraeducator - Goddard CDS;
16. Wedan, Sarah A. - Paraeducator - Maize Middle School; and
17. Young, Andrew J. - Paraeducator - Goddard High School.
18. _____
19. _____
20. _____

21. _____

Motion carried _____.

7. **ENGAGEMENT OF AUDITOR FOR YEAR ENDING JUNE 30, 2006** - Mr. _____ moved and Mr. _____ seconded for the Board approve Mr. S. R. Busby of Busby Smith & Ford, LLC as the Cooperative's auditor for the year ending June 30, 2006 and that the letter of engagement be approved as presented.

Motion carried _____.

8. **EXECUTIVE SESSION** - Mr. _____ moved and Mr. _____ seconded for the Board and Cooperative Administration per Board discretion, to move into Executive Session at _____ p.m. for a period of _____ minutes to discuss Non-Elected Personnel, Negotiations, Student Related Matters and Administrative Contracts and to return to open session at _____ p.m. in the Special Education Board Room.

Motion carried _____

The Board moved into Executive Session at _____ p.m.

The Board moved out of Executive Session and back in to open session at _____ p.m.

Mr. _____ moved and Mr. _____ seconded for the Board and Cooperative Administration per Board discretion, to move back into Executive Session at _____ p.m. for a period of _____ minutes to continue discussions on Non-Elected Personnel, Negotiations, Student Related Matters and Administrative Contracts and to return to open session at _____ p.m. in the Special Education Board Room.

Motion carried _____.

The Board moved back into Executive Session at _____ p.m.

The Board moved out of Executive Session and back in to open session at _____ p.m.

Mr. _____ moved and Mr. _____ seconded for the Board and Cooperative Administration per Board discretion, to move back into Executive Session at _____ p.m. for a period of _____ minutes to continue discussions on Non-Elected Personnel, Negotiations, Student Related Matters and Administrative Contracts and to return to open session at _____ p.m. in the Special Education Board Room.

Motion carried _____.

The Board moved back into Executive Session at _____ p.m.

The Board moved out of Executive Session and back in to open session at _____ p.m.

9. PRELIMINARY STAFFING NEEDS FOR FY07 -

1. (1) or (2) School Social Workers;
2. (1) Teacher of the Visually Impaired – approved for the 05-06 school year but unable to fill;
3. (1) Teacher of Autism (Structured Learning) for Goddard High School;
4. (1) Teacher of Autism (Structured Learning) for Maize;
5. (1) Teacher of Interrelated for Goddard high School;
6. (1) Speech/Language Pathologist;
7. (.5) Assistive Technology Coordinator;
8. (1) Teacher of Adaptive Physical Education; and
9. (1) **New and Improved MIS Data Clerk Coordinator**

10. CURRENT STAFF NEEDS –

11. GOALS.

Goal Examples:

1. The Cooperative will work on a yearly basis to satisfy the State's requirement with regard to meeting the expectations of the Continuous Improvement Monitoring (CIM) and Focused Assistance Monitoring (FAM) requirements. These requirements include the following separate for each district within the Cooperative:
 - a. Special Education Graduation Rate;
 - b. Disproportionality for Mentally Retarded (MR) and Emotional Disturbance (ED) categories;
 - c. Kansas State Assessment Proficiency Special Education Proficient:
 1. Reading; and
 2. Math
 - d. Placement Ages 3-5 – Combined Early Childhood (EC, Home and Part Time);

- e. Placement Ages 6-21 – Less than 20% time outside of Regular Education; and
 - f. Separate Settings.
- 2. The Cooperative will provide appropriate services to exceptional children as determined by Cooperative and District staff, Superintendents and Board Members.
- 3. Address the issue of growth within the Cooperative:
 - a. Appropriate numbers of staff:
 - 1. Appropriate Funding; and
 - 2. Recruitment and Retention of Staff; and
 - b. Classroom space.
- 4. Develop a comprehensive plan for Technology and Assistive Technology for the Cooperative.
- 5. Provide Professional Development to staff to:
 - a. Meet Highly Qualified status of staff;
 - b. Improve services to students; and
 - c. Retain qualified staff.
- 6. Continue to provide for appropriate funding for the Cooperative to meet needs of students and staff.
- 7. Others that may be suggested.

13. OTHER -

14. ADJOURNMENT - Mr. _____ adjourned the meeting at _____ p.m.

Kay Bartel, Clerk of the Board