

SEDGWICK COUNTY AREA EDUCATIONAL SERVICES INTERLOCAL COOPERATIVE #618

BOARD OF DIRECTORS
SPECIAL EDUCATION OFFICE
BOARD ROOM
FEBRUARY 17TH, 2005
7:30 P.M.

MINUTES

Representatives Present: Denise Neubauer, Raymond Rosenhagen, Robert Matthews, Bill Dalbom, Mike Logue, and Bernie Riedl.

Alternates Present: Doug Griswold.

Superintendents Present: Mike Hull.

Cooperative Staff Present: Larry Clark, Kay Bartel, Erica Nance and Doug Anderson.

Other Visitors: None.

The meeting was called to order by Mr. Riedl at 7:30 p.m.

1. **ROLL CALL** - Representatives were asked to sign the attendance sheet. Representatives from Renwick and Maize were not present.
2. **ADOPTION OF AGENDA** – Mr. Matthews moved and Mr. Rosenhagen seconded the motion to adopt the agenda as amended with **8.d - ADMINISTRATOR’S CONTRACTS**.

Motion carried 7-0.

Mr. Logue was recognized for service to the Cooperative Board.

3. **CONSENSUS ITEMS:**

- a. **MINUTES OF JANUARY 13TH, 2005 MEETING -**
- b. **TREASURER'S REPORT -**
- c. **APPROVAL OF BUDGET FUND TRANSFER(S) -**
- d. **APPROVAL OF BILLS -**
- e. **REPORT OF DAY SCHOOL ACTIVITY FUND -**
- f. **APPROVAL OF INDIVIDUAL PROFESSIONAL DEVELOPMENT PLANS AND INDIVIDUAL PROFESSIONAL DEVELOPMENT POINTS -**

Mr. Logue moved and Mr. Matthews seconded to:

- a. Approve the Minutes of January 13th, 2005 Meeting;
- b. Approve the Treasurer's Report as presented;

- c. Approve the Budget Fund Transfers of \$562,747.08 from the 06 General Fund to the 30 Special Education Fund and \$2,000.00 from the 06 General Fund to the 26 Special Education Fund for a total Budget Fund Transfer of \$564,747.08;
- d. Approve the payment of bills, check numbers as listed on the February 17th, 2005 Check Register;
- e. Accept the Day School Activity Fund Report; and
- f. Approval of Individual Professional Development Plans and Individual Professional Development Points.

Motion carried 7-0.

4. **PATRON COMMENTS** – None.

5. **PERSONNEL RESIGNATIONS** - Mr. Dalbom moved and Mr. Logue seconded for the Board to accept the following personnel resignations:

- a. Karen Hibbs – Paraeducator – Goddard CDS;
- b. Lisa L. Dike – Paraeducator – Day School;
- c. Raisa Mirza – Paraeducator – Maize Vermillion;
- d. Christine Rizley – Paraeducator - Maize High School;
- e. Gay Ellen Moore – Paraeducator; and
- f. Amy Trottier – Paraeducator.

Motion carried 7-0.

6. **PERSONNEL CONTRACTS** - Mr. Matthews moved and Mrs. Neubauer seconded for the Board to approve the following personnel contracts:

- a. Certified/Licensed:
 - 1. Margaret A. Schoenhofer – Interrelated Teacher – Goddard CDS;
- b. Classified:
 - 1. Jennifer R. Ballinger – Paraeducator – Goddard CDS;
 - 2. Sheri M. Baringer – Paraeducator – Maize East Elem;
 - 3. Tina M. Boley – Paraeducator – Clearwater Elem West;
 - 4. Ashley M. Cox – Paraeducator – Cheney Elem;
 - 5. Marilyn A Fluharty – Paraeducator – Maize Vermillion;
 - 6. Meagan D. Flynn – Paraeducator – Maize East Elem;
 - 7. Cathryn E Horn – Paraeducator – Maize High School;

8. Cathy M. Hoyt – Psychologist Secretary;
9. Cathy M. Hoyt – Paraeducator - Goddard CDS;
10. Lindsey E. Litzner – Paraeducator – Maize East Elem;
11. Holly N. Newman – Paraeducator – Clearwater Elem West;
12. Valerie R. Ott – Paraeducator – Clearwater Elem West;
13. Trisha R. Overman – Paraeducator – Goddard Challenger;
14. Debra L. Thome – Sub Paraeducator; and
15. Edward O. Trujilla III – Paraeducator – Sedgwick Elementary.

Motion carried 7-0.

7. **ENGAGEMENT OF AUDITOR FOR YEAR ENDING JUNE 30, 2005.**- Mr. Rosenhagen moved and Mr. Matthews seconded for the Board to accept the engagement letter from Busby Smith & Ford, LLC for the audit of the Cooperative's financial statements for the year ending June 30, 2005 for a fee of \$4,000.00.

Motion carried 7-0.

8. **EXECUTIVE SESSION** - Mr. Riedl moved and Mr. Rosenhagen seconded for the Board and Cooperative Administration per Board discretion, to move into Executive Session at 7:35 p.m. for a period of 30 minutes to discuss Non-Elected Personnel, Negotiations, Student Related Matters and Administrator's Contracts and to return to open session at 8:05 p.m. in the Special Education Board Room.

Motion carried 7-0.

The Board moved into Executive Session at 7:35 p.m.

The Board moved out of Executive Session and back in to open session at 8:05 p.m.

Mr. Riedl moved and Mrs. Neubauer seconded to extend Larry Clark's contract one year with salary to be determined at a later date.

Motion carried 7-0.

Mr. Logue moved and Mr. Dalbom seconded to extend Erica Nance's contract one year with salary to be determined at a later date.

Motion carried 7-0.

Mr. Rosenhagen moved and Mr. Riedl seconded to extend Kay Bartel's contract one year with salary to be determined at a later date.

Motion carried 7-0.

Mr. Matthews moved and Mr. Logue seconded to extend Doug Anderson's contract one year with salary to be determined at a later date.

Motion carried 7-0.

9. **PRELIMINARY STAFFING NEEDS FOR FY06** – Mr. Clark discussed with the Board the possibility of needing the following FTE licensed additions/subtractions for the 2005-2006 school year:

- + .5 Sedgwick Middle School
- + 1.0 Goddard High School
- 1.0 Valley Center High School
- + .5 Goddard Clark Davidson School
- .5 Maize district (with reconfiguration)
- TBD Clearwater (with reconfiguration)

Also looking at potential needs in ECD, VI, FAA, SW, SLP and School Psychs.

10. **ACCESSIBILITY ISSUE** – Mr. Clark explained the situation at Chisholm Life Skills Center in regards to accessibility.

Mr. Matthews moved and Mr. Riedl seconded to reimburse half of the cost of the new door and opener at Chisholm Life Skills Center in the amount of \$925.00 to Wichita Public Schools and Chisholm Life Skills Center.

Motion carried 7-0.

11. **INFORMATIONAL** –

- a. **Legislative Bills regarding Special Education issues** – Mr. Clark explained House Bills No. 2339 and 2024, and Senate Bill No. 169; and
- b. **Upcoming recruiting efforts** – Mr. Clark shared with the Board teacher interview fairs the Cooperative will be attending this Spring.

12. **OTHER** – Mr. Clark informed the Board that Melanie Gosch, 1/2 time IR teacher at Oak Street Elementary in Goddard, submitted her resignation today due to spouse transfer and recommended that the Board accept her resignation effective March 31, 2005 and to waive the penalty fee.

Mr. Matthews moved and Mrs. Neubauer seconded to accept Melanie Gosch's resignation effective March 31, 2005 and to waive the penalty.

Motion carried 7-0.

Mr. Logue shared information regarding the Gifted Task Force's work in Valley Center.

13. **ADJOURNMENT** – Mr. Riedl adjourned the meeting at 8:40 p.m.

Erica Nance, Clerk of the Board