

SEDGWICK COUNTY AREA EDUCATIONAL SERVICES INTERLOCAL COOPERATIVE #618

BOARD OF DIRECTORS  
SPECIAL EDUCATION OFFICE  
BOARD ROOM  
JUNE 16, 2005  
7:30 P.M.

MINUTES

**Representatives Present:** Denise Neubauer, Raymond Rosenhagen, Robert Matthews, Wanda Gegen, Mike Logue, Bruce Nicholson and Bernie Riedl.

**Alternates Present:** Doug Griswold.

**Superintendents Present:** Mike Hull and Marsha Beard.

**Cooperative Staff Present:** Larry Clark, Kay Bartel and Erica Nance.

**Other Visitors:** Mr. and Mrs. Giffin.

The meeting was called to order by Mr. Riedl at 7:30 p.m.

1. **ROLL CALL** - Representatives were asked to sign the attendance sheet. A Representative from Conway Springs was not present.
2. **ADOPTION OF AGENDA** – Mr. Rosenhagen moved and Mr. Nicholson seconded the motion to adopt the agenda as written.

Motion carried 8-0.

3. **CONSENSUS ITEMS:**

- a. **MINUTES OF MAY 12TH, 2005 MEETING -**
- b. **TREASURER'S REPORT -**
- c. **APPROVAL OF BUDGET FUND TRANSFER(S) -**
- d. **APPROVAL OF BILLS -**
- e. **REPORT OF DAY SCHOOL ACTIVITY FUND -**
- f. **APPROVAL OF INDIVIDUAL PROFESSIONAL DEVELOPMENT PLANS AND INDIVIDUAL PROFESSIONAL DEVELOPMENT POINTS -**

Mr. Matthews moved and Mrs. Gegen seconded to:

- a. Approve the Minutes of May 12<sup>th</sup>, 2005 Meeting;
- b. Approve the Treasurer's Report as presented;
- c. Approve the Budget Fund Transfers of \$497,625.04 from the 06 General Fund to the 30 Special Education Fund for a total Budget Fund Transfer of \$497,625.04;

- d. Approve the payment of bills, check numbers as listed on the June 16th, 2005 Check Register;
- e. Accept the Day School Activity Fund Report; and
- f. Approval of Individual Professional Development Plans and Individual Professional Development Points.

**Individual Professional Development Plans**

**Name**

Lindenmeyer, Cynthia (Amendment)  
 Moran, Kimberly (Amendment)

**Individual Professional Development Points**

| <b><u>Name</u></b>         | <b>Service to the<br/>Profession<br/>Points</b> | <b>Knowledge<br/>Points</b> | <b>Application<br/>Points</b> | <b>Impact<br/>Points</b> | <b>College<br/>Points</b> |
|----------------------------|---|-----------------------------|-------------------------------|--------------------------|---------------------------|
| Bazil, Sheila.....         | 14.0.....                                       | 89.5.....                   | 6.0                           |                          |                           |
| Bretz, Dorothy.....        | 21.0.....                                       | 32.0                        |                               |                          |                           |
| Brown, Shari.....          | 9.5.....  | 71.5                        |                               |                          |                           |
| Buresh, Joey.....          | 22.0.....                                       | 32.5.....                   | 4.0                           |                          |                           |
| Cannon, Melodie.....       | 16.5.....                                       | 33.5                        |                               |                          |                           |
| Clark, David.....          | 1.0.....  | 18.0                        |                               |                          |                           |
| Cooksey, Debra.....        | 14.0.....                                       | 9.5                         |                               |                          |                           |
| Gottschalk, Sarah.....     | 9.5.....  | 30.5.....                   | 16.0                          |                          |                           |
| Graham, Tracy.....         |   | 12.0                        |                               |                          |                           |
| Holt, Lori.....            |   | 14.0                        |                               |                          |                           |
| Jacobs, Kay.....           | 6.0.....  | 16.0                        |                               |                          |                           |
| Jones, Kirsten.....        | 31.0.....                                       |                             |                               |                          | 80.0                      |
| Kunz, Jennifer.....        | 9.5.....  | 31.5                        |                               |                          |                           |
| Laha, Kris.....            | 20.0.....                                       | 39.5.....                   | 8.0                           |                          |                           |
| Latta, Amber.....          | 6.0.....  | 22.0                        |                               |                          |                           |
| Lindenmeyer, Cynthia.....  | 6.0.....  | 64.0                        |                               |                          |                           |
| Martindale, Susan.....     | 24.0  |                             |                               |                          |                           |
| Mastin, Aundrea.....       | 10.0.....                                       | 49.0                        |                               |                          |                           |
| McDaniel, Cameron.....     | 8.0.....  | 2.0                         |                               |                          |                           |
| Moody, Debbie.....         | 19.0.....                                       | 43.5                        |                               |                          |                           |
| Moran, Kimberly.....       | 5.0.....  | 29.5                        |                               |                          |                           |
| Nilles, Melissa.....       | 7.5.....  | 19.0                        |                               |                          |                           |
| Perkins, Susan.....        | 14.0.....                                       | 22.5                        |                               |                          |                           |
| Reifschneider, Mary.....   | 8.5.....  | 38.5                        |                               |                          |                           |
| Rodriquez, LuAnn.....      | 6.0.....  | 10.5                        |                               |                          |                           |
| Rohling, Megan.....        | 15.0.....                                       | 32.0                        |                               |                          |                           |
| Schoenhofer, Margaret..... |   | 4.5                         |                               |                          |                           |
| Sehl, Janeen.....          |   | 9.0                         |                               |                          |                           |
| Shope, Deeana.....         |   | 30.5                        |                               |                          |                           |
| Showalter, Dawn.....       | 15.0.....                                       | 77.5                        |                               |                          |                           |
| Simpson, Lindsay.....      | 7.0.....  | 23.0                        |                               |                          |                           |
| Smith, Ann.....            | 14.5.....                                       | 31.5.....                   | 2.0                           |                          |                           |
| Smith, DeeAnn.....         | 6.0.....  | 10.5                        |                               |                          |                           |
| Spradley, Kris.....        | 9.0.....  | 33.0                        |                               |                          |                           |

|                          |           |      |
|--------------------------|-----------|------|
| vonEhrenkrook, Doug..... | 2.5.....  | 61.5 |
| Williams, Michel.....    | .....     | 25.0 |
| Williams, Mitch.....     | 15.0..... | 38.5 |

Motion carried 8-0.

4. **PATRON COMMENTS** – Mr. and Mrs. Giffin presented concerns regarding their student being moved to a continuing program in a different district and asked the Board to reconsider and to leave their student in the same district.
  
5. **PERSONNEL RESIGNATIONS** - Mr. Rosenhagen moved and Mrs. Gegen seconded for the Board to accept the following personnel resignations:
  - a. Certified/Licensed:
    1. Sarah Collins – IR Teacher – Clearwater;
  - b. Classified:
    1. Mary Brewster – Paraeducator;
    2. Jacob Bruster – Paraeducator;
    3. Monette Bulstrode – Paraeducator;
    4. Jami Nicole Copenhaver – Paraeducator;
    5. Michelle Engelbrecht – Paraeducator;
    6. Jennifer Funke – Paraeducator;
    7. Michelle Greenlee – Paraeducator;
    8. Michelle Holdeman – Paraeducator;
    9. Connie Holt – Paraeducator;
    10. Shelley Jenkins – Paraeducator;
    11. Caryn Jones – Paraeducator;
    12. Monique Jones – Paraeducator;
    13. Stephanie Keithly – Paraeducator;
    14. Holly Kennedy – Paraeducator;
    15. Jessica Littlejohn – Paraeducator;
    16. Mystie McGee – Paraeducator;
    17. Regina Orloske – Paraeducator;
    18. Karen Quick – Paraeducator;
    19. Andrea Scheuerman – Paraeducator;
    20. Lesia Smith – Paraeducator;
    21. Sonja Spicer – Paraeducator;

22. Edward Trujillo – Paraeducator;
23. Michael Venditti – Paraeducator;
24. Laura Bonin – Paraeducator; and
25. Kari Holland – Paraeducator.

Motion carried 8-0.

6. **PERSONNEL CONTRACTS** – Mrs. Gegen moved and Mr. Matthews seconded for the Board to approve the following personnel contracts:

a. Certified/Licensed:

1. Inge U. Angle – IR Teacher - Maize MS;
2. Jody S. Bures-Helton – School Psych;
3. Constance K. Clark – IR Teacher – Andale Elem;
4. Erin L. Coym –Autism Teacher–Goddard MS;
5. Jennifer Funke – IR Teacher – Goddard HS;
6. Alison Hebrink – Autism Teacher–Goddard CDS;
7. Shannon D. Howe – Speech/Language Path;
8. Julie A. Johnson – Speech/Language Path;
9. Jessica J. Linneberger – School Psych;
10. Kim R. Mason – IR Teacher – VC HS;
11. Tara L. Rueschroff – IR Teacher–Goddard Oak Street Elem;
12. Rochelle S. Stutzman – IR Teacher – Goddard Amelia Earhart Elem;
13. Stephanie Haach – IR Teacher – Clearwater;
14. Denise Loudermilk – Speech/Language Path;

b. Classified:

1. Sherry S. Mosley-Dyer – Central Office Custodian;
2. Paula F. Huntoon – Paraeducator;

c. Extended School Year Certified/Licensed:

1. Geri M. Beatty - Physical Therapist;
2. Mira C. Bradshaw - Speech/Language Path;
3. Rebecca R. Brown - Speech/Language Path;
4. Melodie R. Cannon - IR Teacher;

5. Donnel J. Clay - IR Teacher;
6. Debbie R. Dietz - Social Worker;
7. Sarah L. Gottschalk - IR Teacher;
8. Tracy A. Graham - ECH Teacher;
9. Thea A. Harroald - IR Teacher;
10. Chrissy D. Hilgers - OT;
11. Sheri R. Horbelt - Speech/Language Path;
12. Patricia K. Mitchell - VI Teacher;
13. Debra S. Moody - VI Teacher;
14. Julie C.. Pearman - BD Teacher;
15. Margaret A. Schoenhofer - IR Teacher;
16. Thomas R. Szambecki - IR Teacher;
17. Mitchell J. Williams - IR Teacher;

d. Extended School Year Classified:

1. Angela J. Barnett - Paraeducator;
2. Pamela K. Boese - Paraeducator;
3. Laura A Bonin - Paraeducator;
4. Patti A. Calvert - Paraeducator;
5. Kate M. Caruthers - Paraeducator;
6. Autumn D. Crane - Paraeducator;
7. Jacque L. Curtis - Paraeducator;
8. Elizabeth L. Dary - Paraeducator;
9. Amanda C. Dietz - Paraeducator;
10. Irene R. Gagnon - Paraeducator;
11. Cheryl I. Hatfield - Paraeducator;
12. Betty M. Hein - Paraeducator;
13. Carolyn D. Igo - Paraeducator;
14. Heather M. James - Paraeducator;
15. Tina L. Kiley - Paraeducator;
16. Jane L. Maynard - Paraeducator;
17. Roberta A. Morgan - Paraeducator;

18. Deana R. Pryor - Paraeducator;
19. Latisha L. Schwerdtfeger - Paraeducator;
20. Kimberly A. Shea - Paraeducator;
21. Ruth L. Spencer - Paraeducator;
22. Sheryl M. Stone - Paraeducator;
23. Elizabeth H. Straus - Paraeducator;
24. Marci D. Teeter - Paraeducator; and
25. Leslie L. Wall - Paraeducator.

Motion carried 8-0.

7. **WORKERS COMPENSATION MEMBER PARTICIPATION AGREEMENT FOR FY06-** Mr. Logue moved and Mrs. Neubauer seconded for the Board to approve the agreement as written for the term of 12 months beginning on July 1, 2005.

Motion carried 8-0.

8. **MEMBERSHIP IN THE KANSAS EDUCATIONAL TECHNOLOGY CONSORTIUM FOR FY06** – Mrs. Gegen moved and Mrs. Neubauer seconded for the Board to approve the agreement with the Northeast Kansas Education Service Center, Interlocal No. 608 for a total fee of \$4,470.00 for the 2005-2006 school year.

Motion carried 8-0.

9. **CASTING OF FOOT ORTHOTICS** - Mr. Logue moved and Mr. Nicholson seconded for the Board to approve the purchase of the casting kit from Cascade DAFO, Inc. and allow our Physical Therapists to use this kit as a service to parents of students in the Cooperative who need it, but not require it's use by any Cooperative Physical Therapist who does not feel comfortable with the casting of foot orthotics.

Motion carried 8-0.

10. **EXECUTIVE SESSION** - Mr. Riedl moved and Mrs. Gegen seconded for the Board and Cooperative Administration per Board discretion, to move into Executive Session at 8:00 p.m. for a period of 10 minutes to discuss Student Related Matters, Non-Elected Personnel and Negotiations and to return to open session at 8:10 p.m. in the Special Education Board Room.

Motion carried 8-0.

The Board moved into Executive Session at 8:00 p.m.

The Board moved out of Executive Session and back in to open session at 8:10 p.m.

Mr. Matthews moved and Mrs. Gegen seconded for the Board and Cooperative Administration per Board discretion, to move back into Executive Session at 8:10 p.m. for a period of 5 minutes to continue discussions on Student Related Matters, Non-Elected Personnel and Negotiations and to return to open session at 8:15 p.m. in the Special Education Board Room.

Motion carried 8-0.

The Board moved back into Executive Session at 8:10 p.m.

The Board moved out of Executive Session and back in to open session at 8:15 p.m.

Mrs. Neubauer moved and Mr. Matthews seconded for the Board and Cooperative Administration per Board discretion, to move back into Executive Session at 8:15 p.m. for a period of 10 minutes to continue discussions on Student Related Matters, Non-Elected Personnel and Negotiations and to return to open session at 8:25 p.m. in the Special Education Board Room.

Motion carried 8-0.

The Board moved back into Executive Session at 8:15 p.m.

The Board moved out of Executive Session and back in to open session at 8:25 p.m.

Mr. Nicholson moved and Mrs. Gegen seconded to approve the following resolution:

WHEREAS, on the 12th day of May, 2005, the Board of Directors of the Sedgwick County Area Educational Services Interlocal Cooperative #618, Sedgwick County, Kansas, by resolution, duly adopted, took action to notify Susan S. Martindale of the board's intent that his/her contract as a teacher for this interlocal be terminated on the 5th day of May, 2005; and

WHEREAS, pursuant to the resolution, the clerk of the board of directors gave written notice to Susan S. Martindale that it was the intent of the board of directors to terminate his/her contract of employment on the 5th day of May, 2005, and that he/she was entitled to a hearing before a hearing officer if he/she so requested in writing to the clerk of the board of directors within fifteen (15) days after the date of the notice; and

WHEREAS, no request for a hearing was received from Susan S. Martindale by the clerk of the board of directors within fifteen (15) days after delivery of the notice to Susan S. Martindale; and

WHEREAS, after extensive consideration and thorough discussion of the matter, the board has determined that the matter should be resolved as hereinafter indicated;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SEDGWICK COUNTY AREA EDUCATIONAL SERVICES INTERLOCAL COOPERATIVE #618, SEDGWICK COUNTY, KANSAS:

Section 1. That the current teaching contract of Susan S. Martindale be terminated at the end of the day on the 5th day of May, 2005;

Section 2. That the clerk of the Board of Directors give Susan S. Martindale a signed copy of this resolution in person or by restricted United States mail.

ADOPTED by the Board of Directors of the Sedgwick County Area Educational Services Interlocal Cooperative #618, Sedgwick County, Kansas, the 16th day of June, 2005.

Motion carried 8-0.

Mr. Rosenhagen moved and Mrs. Neubauer seconded to accept the resignation of Darrin Downing from his certified contract for the 2005-2006 school year with the penalty fee waived, subject to finding a suitable replacement.

Motion carried 8-0.

11. **VEHICLE LEASES** - Mr. Matthews moved and Mrs. Gegen seconded for the Board to accept the bid for Camrys from Eddy's Toyota for the Cooperative car leases.

Motion carried 8-0.

12. **MEETING DATE TO APPROVE FINAL BILLS** - Mr. Griswold moved and Mr. Logue seconded for the Board to allow the Cooperative Administration to have the authority to transfer monies as needed from the General Fund and to pay final bills for FY05 subject to the Board member's review of the bills to be paid in lieu of a second meeting in June.

Motion carried 8-0.

13. **BUDGET OUTLOOK FOR 2005-2006 SCHOOL YEAR** – Mr. Clark shared with the Board what the amount per categorical unit would be if 100% funded.

14. **HIGHLY QUALIFIED TEACHERS** – Cooperative Administration presented information regarding NCLB and IDEA requirements for special education teacher to be highly qualified.

15. **VACACY STATUS** –

Unfilled positions:

3 – Interrelated  
1 – Occupation Therapy  
1 - Gifted

3 – Positive Behavior Support  
1 – Speech/Language Pathologist

16. **INFORMATIONAL** –

- a. Final Categorical Aid amount - \$18,500.00 projected, but due to fewer total categorical units in the state, the final amount is \$18,770.00 per unit with the Cooperative's total in excess of \$60,000.00
- b. Health Insurance Premium amounts for Cooperative staff beginning October 1, 2005 – Our rates are currently \$294.00 per month for a single policy, but will be decreasing to \$278.00 per month for next year.

The Board currently contributes \$270.00 per month per the Negotiated Agreement.

17. **OTHER** –

- a. Day School staff and students appreciated Board members Raymond Rosenhagen, Robert Matthews and Bill Dalbom for attending the Day School's music program.
- b. Mr. Clark recognized the Board members who will be leaving the Cooperative Board: Wanda Gegen, Mike Logue, Raymond Rosenhagen, as well as

recognizing Clearwater's Superintendent, Tom Ostrander, for his contributions to the Cooperative as he is retiring.

18. **ADJOURNMENT** - Mr. Riedl adjourned the meeting at 9:05 p.m.

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Erica Nance, Clerk of the Board