

SEDGWICK COUNTY AREA EDUCATIONAL SERVICES INTERLOCAL COOPERATIVE #618

BOARD OF DIRECTORS
SPECIAL EDUCATION OFFICE
BOARD ROOM
AUGUST 12, 2004
7:30 P.M.

MINUTES

Representatives Present: Denise Neubauer, Raymond Rosenhagen, Robert Matthews, Bill Dalbom, Bruce Nicholson and Bernie Riedl.

Alternates Present: Rhonda Price.

Superintendents Present: Tom Ostrander, Mike Hull and James Baker.

Cooperative Staff Present: Larry Clark, Erica Nance and Doug Anderson.

Other Visitors: Jae Denise Percell.

The meeting was called to order by Mr. Riedl at 7:30 p.m.

1. **ROLL CALL** - Representatives were asked to sign the attendance sheet. Representatives from Goddard and Renwick were not present.
2. **ADOPTION OF AGENDA** – Mr. Matthews moved and Mr. Nicholson seconded the motion to adopt the agenda as written as amended to include **3.d – HANDWRITTEN CHECKS, and 3.5 – PATRON COMMENTS.**

Motion carried 7-0.

3. **CONSENSUS ITEMS:**
 - a. **MINUTES OF JULY 15TH, 2004 MEETING -**
 - b. **TREASURER'S REPORT -**
 - c. **APPROVAL OF BUDGET FUND TRANSFER(S) -**
 - d. **APPROVAL OF BILLS -**
 - e. **REPORT OF DAY SCHOOL ACTIVITY FUND –**

Mr. Rosenhagen moved and Mr. Matthews seconded to:

- a. Approve the Minutes of July 15th, 2004 Meeting;
- b. Approve the Treasurer's Report as presented;
- c. The Administration did not request any budget fund transfers;
- d. Approve the payment of bills, check numbers as listed on the August 12, 2004 Check Register, and a handwritten check for tuition/fee reimbursement for Paula Boese who is working under a waiver in a newly

assigned position with the Cooperative in Burrton for the amount of \$730.00; and

- e. Accept the Day School Activity Fund Report.

Motion carried 7-0.

3.5. **PATRON COMMENTS** – Ms. Jae Denise Percell discussed her contract with the Board..

4. **PERSONNEL RESIGNATIONS** - Mr. Nicholson moved and Mrs. Neubauer seconded for the Board to accept the following personnel resignations:

1. Krista Berblinger - Paraeducator;
2. Emily Christian - Paraeducator;
3. Shawn L. Dutcher - Paraeducator;
4. Mandy Franklin - Paraeducator;
5. Jenni Glasgow - Paraeducator;
6. Dianna Harris - Paraeducator;
7. Kari K. Holland - Paraeducator;
8. Vicki Larson - Paraeducator;
9. Kim Loney - Paraeducator;
10. Brooke Moerner - Paraeducator;
11. Tanya Penner - Paraeducator;
12. Elisha Williams - Paraeducator;
13. Ester Lutes – Paraeducator; and
14. Rebecca Huelskamp – Paraeducator.

Motion carried 7-0.

5. **PERSONNEL CONTRACTS** - Mr. Matthews moved and Mr. Nicholson seconded for the Board to approve the following personnel contracts:

- a. Classified Personnel (Secretary/Custodial);
 1. Box, Andrea P. - Psych Secretary;
 2. Daemen, Joni M. - Psych Secretary;
 3. Hawthorne, Katherine L. - Day School Custodian;
 4. Hendershot, Rhonda R. - Psych Secretary;
 5. Heron, Sheri L. - Paraeducator;

6. Morrow, Marilyn J. - Psych Secretary;
7. Schindler, Sandy K. - Psych Secretary;
8. Kellogg, Mary - Psych Secretary;
9. Loney, Danita - Psych Secretary;
10. Rau, Christina E. - Psych Secretary;
11. Stout, Renee' - Psych Secretary; and
12. Goering, Don - Custodian;

Classified Personnel (Paraeducator):

- | | | |
|---------------------------|----------------------------|---------------------------|
| 1. Ashcraft, Linda D. | 44. Hilger, Sherry L. | 87. Shirk, Janet L. |
| 2. Barton, Susan L. | 45. Hook, Lindsay R. | 88. Sims, Matthew R.D. |
| 3. Beck, Denise L. | 46. Hopkins, Melissa M. | 89. Skinner, Velma S. |
| 4. Bentley, Pam F. | 47. Houston, Linda L. | 90. Smith, Lesia K. |
| 5. Bernier, Diana L. | 48. Igo, Carolyn D. | 91. Smith, Trudy A. |
| 6. Blanding, Linda D, | 49. Jenson, Teresa J. | 92. Snyder, Susan K. |
| 7. Bowen, Kay M. | 50. Jose, Carolyn K. | 93. Teeter, Marci D. |
| 8. Bowman, Bonita D. | 51. Jose, Kandus K. | 94. Thresher, Deborah R. |
| 9. Breitigan, Deborah L. | 52. Kinder, Lorilyn | 95. Unruh, Mary L. |
| 10. Brown, Shawn R. | 53. Kipp, Brenda K. | 96. Urban, Vickie L. |
| 11. Brownlee, Cris L. | 54. Kuhlman, Marilyn C. | 97. Vaughn, Judy C. |
| 12. Butterfield, Amy L. | 55. Landwehr, Jeannette R. | 98. Voegeli, Linda S. |
| 13. Caldwell, Carman V. | 56. Lee, Lesa K. | 99. Vogt, Sarah A. |
| 14. Calvert, Patti A. | 57. Littlejohn, Jessica R. | 100. Volz, Laura E. |
| 15. Carr, Kim M. | 58. Maley, Kim M. | 101. Wangberg, Diana L. |
| 16. Clark, Jacquelyn J. | 59. May, Vicki K. | 102. Watson, Amanda L. |
| 17. Coleman, Sheryl A. | 60. Maynard, Jane L. | 103. Weidman, Diana L. |
| 18. Conrad, Linda E. | 61. McCloskey, Tammy L. | 104. Welsh, Jane E. |
| 19. Coyan, Denise A. | 62. McCrary, Janice E. | 105. Welters, Mary E. |
| 20. Crane, Autumn D. | 63. McGee, Patricia M. | 106. Williams, Myranda B. |
| 21. Cropp, Brenda J. | 64. McGinn, Melanie D. | 107. Williams, Shawna L. |
| 22. DeFore, Sally S. | 65. McKinney, Pamela D. | 108. Winkle, Jean A. |
| 23. Dixon, Janice S. | 66. Miller, Catherine M. | 109. Wolgamott, Lois E. |
| 24. Doll, Gina L. | 67. Mitchell, Monica A. | 110. Wright, Cinda D. |
| 25. Dyer, Donna T. | 68. Moody, Mary K. | 111. Zoglmann, Lori J |
| 26. Easter, Ginger L. | 69. Moore, Jan L. | |
| 27. Ewert, Tiffani D. | 70. Moriarty, Jane E. | |
| 28. Fiene, Donna M. | 71. Mullins, Cindy L. | |
| 29. Fischer, Patricia A. | 72. Neidhardt, Erica L. | |
| 30. Ford, Betina M. | 73. Perry, Barbara L. | |
| 31. Foss, Kelli J. | 74. Piat, Jane M. | |
| 32. Friess, Kim R. | 75. Poindexter, Karen J. | |
| 33. Geddes, Sandra J. | 76. Pugh, Patricia A. | |
| 34. Goolsby, Dinah L. | 77. Ramos, Carole O. | |
| 35. Graupmann, Cory M. | 78. Redmer, Judy | |
| 36. Griswold, Deana M. | 79. Retz, Donita D. | |
| 37. Hale, Monica L. | 80. Richardson, Erlene B. | |
| 38. Haley, Cindy A. | 81. Roth, Shirley J. | |
| 39. Hall, Gina E. | 82. Sample, Vickie L. | |
| 40. Hall, Rachel E. | 83. Sandberg, Diana D. | |
| 41. Harden, Angela D. | 84. Seiler, Debra Jean J. | |
| 42. Harvey, Cena R. | 85. Shea, Kimberly A. | |
| 43. Hendershot, Rhonda R. | 86. Sheetz, Cheryl A. | |

b. Certified/Licensed Extended School Year Personnel;

1. Mitchell, Patricia K. - Teacher of Visually Impaired;

c. New Certified/Licensed for 2004-2005 School Year;

1. Brown, Shari L. - IR Teacher - Goddard High School;

2. Donahue, Elizabeth K. - IR Teacher - Maize Elem.;

3. Kaufman, Jolene I. - IR Teacher - Maize High School; and

4. Ward, Beth A. - PBS Teacher - Goddard (5-6);

d. Returning Certified/Licensed for 2004-2005 School Year;

- | | | |
|----------------------------|------------------------------|-------------------------------|
| 1. Adams, Judi A.; | 18. Hogan, Jana L.; | 35. Phillips, Judy A.; |
| 2. Anderson, John K.; | 19. Holt, Lori L. | 36. Reibenspies, Holly R.; |
| 3. Angulo, Kathy A.; | 20. Kirk, Alisa D.; | 37. Rhodes, Cynthia K.; |
| 4. Benjamin, Stacey J.; | 21. Kunz, Jennifer L.; | 38. Rodriguez, LuAnn |
| 5. Buresh, Joey J.; | 22. Lies, Leigh A.; | 39. Schmitz, Kristi S. |
| 6. Collins, Sarah K.; | 23. Lindenmeyer, Cynthia A.; | 40. Servantez, Rafael J. |
| 7. Compton, Brenda J.; | 24. Lund, Laura A.; | 41. Simpson, Lindsay E. |
| 8. Craig-Sangals, Lin L.; | 25. Mark, Tony L. | 42. Sober, Mollie M.; |
| 9. Cundy, Amanda D.; | 26. Martens, Karla J. | 43. Spencer, Teresa L.; |
| 10. Farrar, Janet L.; | 27. Martin, Terri L.; | 44. Stevens, Dick A.; |
| 11. Fischer, Shirene M.; | 28. Martindale, Susan S.; | 45. Stover-Brown, Jennifer A. |
| 12. Fleming, Terri S.; | 29. McCarty, Melinda M.; | 46. Szambecki, Thomas R.; |
| 13. Fraipont, Charlotte D. | 30. Miller, Cheryl A. | 47. Taylor, Linda J.; |
| 14. Fuller, Nichole C.; | 31. Morch, Lisa R.; | 48. Thompson, Danielle R.; |
| 15. Greenwood, Janell L.; | 32. Nibarger, Teresa A.; | 49. Upton, James E.; and |
| 16. Guilliams, Michael W.; | 33. Nilles, Melissa R.; | 50. Wasser, Dave N. |
| 17. Hinson, Jerry L. | 34. Peterson, Terri L.; | 51. Williams, Mitchell J. |

Motion carried 7-0.

6. **COOPERATIVE INSURANCE** - Mr. Matthews moved and Mr. Rosenhagen seconded for the Board to accept insurance renewal with Midland Insurance Group with a \$500.00 deductible and to approve a handwritten check in the amount of \$33,942.00.

Motion carried 7-0.

7. **APPOINT REPRESENTATIVE FOR HEALTH INSURANCE GROUP** - Mr. Nicholson moved and Mrs. Price seconded for the Board to reappoint Larry N. Clark as the Cooperative's representative for the Health Insurance Group Board of Trustees for the HIG's FY2005

Motion carried 7-0.

8. **EXECUTIVE SESSION** - Mr. Riedl moved and Mr. Dalbom seconded for the Board and Cooperative Administration per Board discretion, to move into Executive Session at 7:50 p.m. for a period of 15 minutes to discuss Non-Elected Personnel and to return to open session at 8:05 p.m. in the Special Education Board Room.

Motion carried 7-0.

The Board moved into Executive Session at 7:50 p.m.

The Board moved out of Executive Session and back in to open session at 8:05 p.m.

Mr. Riedl moved and Mr. Matthews seconded for the Board and Cooperative Administration per Board discretion, to move back into Executive Session at 8:07 p.m. for a period of 5 minutes to continue discussions on Non-Elected Personnel and to return to open session at 8:12 p.m. in the Special Education Board Room.

Motion carried 7-0.

The Board moved back into Executive Session at 8:07 p.m.

The Board moved out of Executive Session and back in to open session at 8:12 p.m.

Mr. Matthews moved and Mr. Rosenhagen seconded to allow Clint Moyer to utilize his accrued temporary leave days while fulfilling his military duty.

Motion carried 7-0.

Mr. Rosenhagen moved and Mrs. Price seconded to approve a certified contract for Becky Adams for the 2004-2005 school year.

Motion carried 7-0.

9. INFORMATIONAL –

a. Inservice activities to begin the 2004-2005 school year:

- August 5th and 6th – Inservice for 21 New Certified staff;
- August 9th and 10th – All staff at Goddard High School – much expertise among our own staff;
- Gave a 30 year award to Merlene Switzer, Chisholm Life Skills teacher; and
- Recognized Val Wall for being elected ARC Teacher of the Year;

b. State audit results - \$20,814.00 in audit exceptions, but Rainbows portion is \$18,549.79, so Cooperative's total audit exceptions were \$2,264.21; and

c. Vacancy status – Still have some Paraeducator positions open. All certified positions filled.

10. OTHER – Introductions of returning, new and substitute Board members and Administrators at meeting.

11. ADJOURNMENT - Mr. Riedl adjourned the meeting at 8:25 p.m.

Erica Nance, Clerk of the Board