

SEDGWICK COUNTY AREA EDUCATIONAL SERVICES INTERLOCAL COOPERATIVE #618

BOARD OF DIRECTORS
SPECIAL EDUCATION OFFICE
BOARD ROOM
SEPTEMBER 15, 2005
7:30 P.M.

MINUTES

Representatives Present: Robert Matthews, Lisa Farris, Ken Spexarth, Rhonda Price, Bruce Nicholson and Bernie Riedl.

Alternates Present: None.

Superintendents Present: Dr. Craig Elliott.

Cooperative Staff Present: Larry Clark, Kay Bartel, Erica Nance and Doug Anderson.

Other Visitors: None.

The meeting was called to order by Mr. Riedl at 7:32 p.m.

1. **ROLL CALL** - Representatives were asked to sign the attendance sheet. Representatives from Burrton, Cheney and Conway Springs were not present.
2. **ADOPTION OF AGENDA** – Mr. Matthews moved and Mrs. Farris seconded the motion to adopt the agenda as written with the addition of **3.g. HANDWRITTEN CHECKS and 6.5 – STUDENT CONTRACTS.**

Motion carried 6-0.

3. **CONSENSUS ITEMS:**
 - a. **MINUTES OF AUGUST 11TH, 2005 MEETING;**
 - b. **TREASURER'S REPORT;**
 - c. **APPROVAL OF BUDGET FUND TRANSFER(S);**
 - d. **APPROVAL OF BILLS;**
 - e. **REPORT OF DAY SCHOOL ACTIVITY FUND;**
 - f. **APPROVAL OF INDIVIDUAL PROFESSIONAL DEVELOPMENT PLANS AND INDIVIDUAL PROFESSIONAL DEVELOPMENT POINTS; AND**
 - g. **HANDWRITTEN CHECKS.**

Mr. Nicholson moved and Mr. Matthews seconded to:

- a. Approve the Minutes of August 11th, 2005 Meeting;

- b. Approve the Treasurer's Report as presented;
- c. Approve the Budget Fund Transfers of \$350,060.10 from the 06 General Fund to the 30 Special Education Fund and \$4,000.00 from the 06 General Fund to the 26 Special Education Fund for a total Budget Fund Transfer of \$354,060.10;
- d. Approve the payment of bills, check numbers as listed on the September 15th, 2005 Check Register;
- e. Accept the Day School Activity Fund Report; and
- f. Approval of Individual Professional Development Plans and Individual Professional Development Points.

Motion carried 6-0.

- g. Mrs. Farris moved and Mr. Nicholson seconded to approve handwritten checks for reimbursement of tuition/books/fees paid by teachers for classes taken under the Waiver of Certification Program issued to Bonnie Phillips - \$576.00, Lynn Bartel - \$1,800.00, Jana Monger - \$583.85, JeanMarie Noller - \$767.01 and Eunice Kerbs - \$980.89.

Motion carried 6-0.

4. PATRON COMMENTS – None.

5. PERSONNEL RESIGNATIONS – Mrs. Price moved and Mr. Matthews seconded for the Board to accept the following personnel resignations:

- a. Sheri Baringer - Paraeducator;
- b. Brittany Dodson - Paraeducator;
- c. Donna T. Dyer - Paraeducator;
- d. Chaves D. Garnes - Paraeducator;
- e. Stephen S. Hibner - Paraeducator;
- f. Angela Marner - Paraeducator;
- g. Debra Odle – Paraeducator;
- h. Karen Olmstead - Paraeducator; and
- i. Tina Boley – Paraeducator.

Motion carried 6-0.

6. PERSONNEL CONTRACTS – Mr. Nicholson moved and Mrs. Farris seconded for the Board to approve the following personnel contracts:

a. Certified/Licensed Personnel Contracts:

- | | | |
|----------------------|-------------------------|-----------------------|
| 1. Adams, Judi A. | 3. Anderson, William D. | 5. Anspaugh, Carol A. |
| 2. Anderson, John K. | 4. Angulo, Kathy A. | 6. Aves, Jan K. |

7. Ayres, Tara L.
8. Bartel, Kay A.
9. Bauer, Gail L.
10. Bazil, Sheila R.
11. Beatty, Geri M.
12. Benjamin, Stacey J.
13. Birdsell, Rebecca L.
14. Blumer, Beverly A.
15. Boese, Paula S.
16. Boone, Angie M.
17. Bosken, Trish L.
18. Bradfield, Rita J.
19. Bradshaw, Mira C.
20. Bretz, Dorothy M.
21. Brown, Rebecca R.
22. Brown, Shari L.
23. Brown, Sharon R.
24. Brown, Shelli L.
25. Brown, Stephanie D.
26. Burger, Nina D.
27. Burklund, Edie A.
28. Cannon, Melodie R.
29. Chenoweth, Misty G.
30. Christiansen, Thomas L.
31. Clark, Larry N.
32. Clay, Donnel J.
33. Combs, Susan S.
34. Compton, Brenda J.
35. Cooksey, Debra K.
36. Coor, Theresa D.
37. Corrick, Sheri F.
38. Coym, Erin L.
39. Craig-Sangals, Lin L.
40. Cumming, Judith A.
41. Dietz, Debbie R.
42. Dixon, Kathy A.
43. Donahue, Elizabeth K.
44. DuBois, Terresia A.
45. Dunham, Shelayne M.
46. Ferris, Deanna C.
47. Fraipont, Charlotte D.
48. Fuller, Nichole C.
49. Gaddie, Kristy L.
50. Glassco, Kristen M.
51. Gottschalk, Sarah L.
52. Graham, Tracy A.
53. Grater-Combs, Callie C.
54. Greenwood, Janell L.
55. Groff-Van Arendonk, Susan C.
56. Grosvenor, Sarah M.
57. Guilliams, Michael W.
58. Hanzlick, Charlene K.
59. Harner, Marcy L.
60. Harroald, Thea A.
61. Harshbarger, James F.
62. Haynes, Barbara J.
63. Headings, Marie M.
64. Hein, Kelly D.
65. Hilgers, Chrissy D.
66. Hogan, Denise A.
67. Hogan, Jana L.
68. Hoheisel, Kathy C.
69. Holt, Lori L.
70. Hopper, Laurel G.
71. Hopper, Martha L.
72. Horbelt, Sheri R.
73. Horton, Natalie D.
74. Jacobs, Kay L.
75. Jantz, Kendra M.
76. Janzen, Carolyn M.
77. Jarrett, Frank G.
78. Johnson, Julie A.
79. Jones, Duane L.
80. Jones, Kirsten R.
81. Kallenbach, Christian
82. Kaufman, Jolene I.
83. Kaufman, Joyce L.
84. Kirk, Alisa D.
85. Koehn, Amber L.
86. Koehn, Julie A.
87. Kruse, Michelle M.
88. Kunz, Jennifer L.
89. LaBarge, Carmen S.
90. Laha, Kris E.
91. Lajoie, Lisa M.
92. Larson, Christa L.
93. Latta, Amber M.
94. Lepard, Sheri E.
95. Lexow, E. Darlene
96. Lies, Leigh A.
97. Lindenmeyer, Cynthia
98. Loepp, Wanda D.
99. Lorensen, Steven M.
100. Manning, Charlene C.
101. Mark, Larry D.
102. Martens, Karla J.
103. Martin, Terri L.
104. Mastin, Aundrea L.
105. Mayfield, L. Morgan S.
106. McDaniel, Cameron C.
107. McFarland, Donald D.
108. McGinn, Jill M.
109. McPheeters, Jo Ellen E.
110. Meyer, Cindy L.
111. Michaud, Yvonne D.
112. Miller, Cheryl A.
113. Mitchell, Patricia K.
114. Mohr, Heather R.
115. Moody, Debra S.
116. Moran, Kimberly A.
117. Morch, Lisa R.
118. Nance, Erica L.
119. Nelson, Kara L.
120. Nibarger, Teresa A.
121. Nicks, Linda E.
122. Niedens, Penny S.
123. Nilles, Melissa R.
124. Nussman Bucl, Chollet
125. O'Neil, Midge A.
126. Patterson, Marie K.
127. Pearman, Julie C.
128. Perkins, Susan D.
129. Persyn, Angela M.
130. Peterson, Terri L.
131. Phillips, Judy A.
132. Probst, Sarah D.
133. Rainey, Leslie L.
134. Rains, Tommy T.
135. Reibenspies, Holly R.
136. Reifschneider, Mary
137. Reimer, Ruth A.
138. Rhodes, Cynthia K.
139. Richardson, Connie R.
140. Rodriguez, LuAnn
141. Rohling, Megan L.
142. Schmitz, Kristi S.
143. Schoenhofer, Margaret
144. Schon, Tommie F.
145. Schultz, Rebecca A.
146. Servantez, Rafael J.
147. Shea, Catherine A.
148. Sherman, Candace C.
149. Shope, Deeana L.
150. Simon, Jackie A.
151. Simpson, Lindsay E.
152. Smith, Ann L.
153. Smith, DeeAnn
154. Smith, Judy R.
155. Sober, Mollie M.
156. Spencer, Teresa L.
157. Spradley, Kristine L.
158. Stadler, Nancy C.
159. Stephenson, Jenny L.
160. Stevens, Dick A.
161. Stover, George C.
162. Stover-Brown, Jennifer
163. Stuever, John K.
164. Stwalley, Dean A.
165. Swender, Terry A.
166. Switzer, Merlene E.
167. Szambecki, Thomas R.
168. Thompson, Danielle R.
169. Thompson, Gail L.
170. Thompson, Karen S.
171. Threlkeld, Karen A.
172. Todd, Leann
173. Trail, Wendy M.
174. Trarbach, Rosemary G.
175. Tripp, Patricia J.
176. Upton, James E.
177. vonEhrenkrook, Doug E.
178. Vopata, Alvin E.
179. Wall, Valerie D.
180. Walton, Marci R.
181. Wasser, Dave N.
182. Watkins, Raymond W.
183. Weakly, Susan M.
184. Weldon, David H.
185. Williams, Michel L.
186. Williams, Mitchell J.
187. Wilson, Anne M.
188. Woods, Melissa L.
189. Wyant, Jennifer L.
190. Briggs, Mary Beth;
191. Lee, Wendy M.;
192. Lorensen, Steven M.;
193. Morris, Kerry W.; and
194. Scritchfield, Jennifer;

b. Letters of Employment - Paraeducators:

1. Albers, Teresa E.
2. Allen, Donna G.
3. Allen, Regina R.
4. Arrington, Vicki L.
5. Ashcraft, Linda D.
6. Ast, Faye E.
7. Atkinson, Kayla B.
8. Avelar, Sofia
9. Bailey, Linda L.
10. Ballinger, Jennifer R.
11. Barnett, Angela J.
12. Bartlett, Marsha L.
13. Bartlett, Roxanne M.
14. Barton, Susan L.
15. Beck, Denise L.
16. Bentley, Pam F.
17. Bermudez, Shawn M.
18. Bernier, Diana L.
19. Blanding, Linda D.
20. Blevins, Peggy S.
21. Boley, Tina M.
22. Bowen, Kay M.
23. Bowman, Bonita D.
24. Boyd, Tracy L.
25. Bragg, Tamara L.
26. Broehl, Lorie D.
27. Brown, Shawn R.
28. Brownlee, Cris L.
29. Buck, Anna L.
30. Buist, Barbara E.
31. Butterfield, Amy L.
32. Caldwell, Carman V.
33. Calvert, Patti A.
34. Campbell, Zelora A.
35. Carpenter, Tammie M
36. Carr, Kim M.
37. Caruthers, Kate M.
38. Casteel, Vivian
39. Castillo, Annemarie Y.
40. Cavender, Kathy M.
41. Charboneau, Amy K.
42. Clark, Jacquelyn J
43. Conrad, Linda E.
44. Cooper, Dawna S.
45. Corcoran, Roxann D.
46. Cowherd, Elizabeth A.
47. Cox, Ashley M.
48. Craig, Connie S.
49. Cramer, Kelli L.
50. Crane, Autumn D.
51. Crawford, Tracy P.
52. Creamer, Patricia A.
53. Crow, Colleen L.
54. Curtis, Jacque L.
55. Dary, Elizabeth L.
56. Davis, Gina M.
57. DeFore, Sally S.
58. DeLong, Debra J.
59. DeWees, M. Susan
60. Dickerhoff, Debra K.
61. Doerksen, Martha
62. Donker, Jaynann E.
63. Dreiling, Lisa D.
64. Driggers, Kathie L.
65. Duncan, Alma Jean
66. Dyer, Donna T.
67. Easter, Ginger L.
68. Ellis, Kandace K.
69. Ewy, Carolyn S.
70. Fiene, Donna M.
71. Fischer, Patricia A.
72. Fletcher, Kris A.
73. Foley, Donetta J.
74. Ford, Betina M.
75. Foss, Kelli J.
76. Fowler, Pamela K.
77. Friess, Kim R.
78. Gagnon, Irene R.
79. Gartin, Patricia R.
80. Geddes, Sandra J.
81. George, Paula J.
82. Gibson, Michael D.
83. Giddeon, Krystin M.
84. Gifford, Harvetta
85. Goolsby, Dinah L.
86. Goostree, Shiela R.
87. Griswold, Deana M.
88. Gulden, Nancy J.
89. Haas, Shelia A.
90. Haberichter, Amy L.
91. Haley, Cindy A.
92. Hall, Gina E.
93. Hamm, Diane D.
94. Harder, Susan A.
95. Harjo, JaeDenise
96. Hartley, Marilyn E.
97. Harvey, Cena R.
98. Hatfield, Cheryl I.
99. Heilman, Marilyn K.
100. Hein, Betty M.
101. Helten, Christine S.
102. Hendershot, Rhonda
103. Hilger, Sherry L.
104. Hobson, Linda D.
105. Hoheisel, Sharon K.
106. Holderness, Pamela K.
107. Hopper, Elizabeth
108. Horsch, Danielle N.
109. Hostetler, Brenda D.
110. Houston, Linda L.
111. Huelsmann, Jennifer L.
112. Hughes, Virginia
113. Igo, Carolyn D.
114. Inkelaar, Donna J.
115. Jacobs, Melanie S.
116. Jacobson, Kristi E.
117. Jacobus, B. Julietta
118. Jenson, Teresa J.
119. Johnson, Karlee J.
120. Keller, Jennifer D.
121. Kenney, Audrey J.
122. Kinder, Lorilyn
123. King, M. Elena
124. Kingery, Melissa Ann
125. Kinney, Lori J.
126. Kipp, Brenda K.
127. Krausch, Kimberly D.
128. Kruse, Mary Kaye
129. Kuhlman, Marilyn C.
130. Kunes, Gladys A.
131. Landwehr, Jeannette R.
132. Lane, Annette R.
133. Lee, Lesa K.
134. Lenz, Linda C.
135. Lindow, Sayre M.
136. Looft, Julie Ann
137. Lovejoy, Irene A.
138. Major, Sandi L.
139. Maley, Kim M.
140. Markwell, Renee M.
141. Marshall, Bambi S.
142. Matthew, Julie E.
143. Matthews, Sharon N.
144. McBride, Wanda C.
145. McCoskey, Sean A.
146. McCrary, Janice E.
147. McDowell, Kelly L.
148. McGill, Diane M.
149. McGinn, Melanie D.
150. McIntyre, Sara C.
151. McKinney, Pamela D.
152. McKinney, Sheila R.
153. McVicar, Mary J.
154. Meister, Diana L.
155. Meyer, Rocky L.
156. Mitchell, Monica A.
157. Moback, Rhonda J.
158. Moody, Audrey L.
159. Moody, Mary K.
160. Moriarty, Jane E.
161. Morris, Ann M.
162. Mullins, Cindy L.
163. Mundell, Tracy L.
164. Murphy, Kristina M.
165. Nash, Brenda L.
166. Naylor, M. Janice
167. Newman, Holly M.
168. Nungaray, Cecilia M.
169. Olmsted, Karen J.
170. Osborn, Darla J.
171. Osborne, Susan R.
172. Ott, Valerie R.
173. Owen, Brenda K.
174. Peavey, Kara L.
175. Perrin, Karen J.
176. Pierce, Amy D.
177. Poindexter, Karen J.
178. Pracht, Cindy A.
179. Preston, Diana L.
180. Price, Shirley K.
181. Pryor, Deana R.
182. Puetz, Jo Alice
183. Pugh, Patricia A.
184. Purnell, Connie J.
185. Rankin, Jennifer L.
186. Redmer, Judy

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| 187. Reida, Stephanie A. | 215. Stone, Sheryl M. | 243. Weems, Tonya L. |
| 188. Retz, Donita D. | 216. Stout, Betty J. | 244. Welner, Monty K. |
| 189. Richardson, Erlene B. | 217. Stout, Ronda R. | 245. Welsh, Jane E. |
| 190. Rodriguez, Gioia A. | 218. Stringfellow, Shonna J. | 246. Welters, Mary E. |
| 191. Roth, Shirley J. | 219. Strobel, Lori D. | 247. Westerhoff, Linda M. |
| 192. Routh, Martha J. | 220. Stuever, Danielle M. | 248. White, Carisa L. |
| 193. Rush, Charlene M. | 221. Stults, Beverley L. | 249. White, Kathy A. |
| 194. Rusher, Sheryl M. | 222. Tabing, Jan R. | 250. Wilson-Haug, Sindie S. |
| 195. Ryder, Donna M. | 223. Telford, Lavina M. | 251. Wilson-Klestinez, WyDean |
| 196. Sample, Vickie L. | 224. Theodore, Martha Jane | 252. Wingfield, Karrie J. |
| 197. Sanchez, Brenda S. | 225. Thome, Debra L. | 253. Winkler, Jessica L. |
| 198. Sanny, Susan G. | 226. Thompson, Stacia L. | 254. Winkle, Jean A. |
| 199. Schindler, Renae L. | 227. Thresher, Deborah R. | 255. Woods, Melisa A. |
| 200. Schueneman, Michelle | 228. Troll, Pamela R. | 256. Woodworth, Vickie L. |
| 201. Schwerdtfeger, Latisha | 229. Tyler, Robert S. | 257. Wyeth, Rachael L. |
| 202. Seay, Sarah B. | 230. Unruh, Mary L. | 258. Wynn, Sherry J. |
| 203. Seiler, Debra J. | 231. Urban, Leslie J. | 259. Zerger, Nancy C. |
| 204. Seiter, Kristy D. | 232. Urban, Vickie L. | 260. Dixon, Janice S. |
| 205. Shea, Kimberly A | 233. Van Norden, Deborah | 261. Eck, Mary L. |
| 206. Sheetz, Cheryl A. | 234. Vaughn, Judy C. | 262. Funke, Alyssa M. |
| 207. Simon, Ashlee A. | 235. Vo, Kimberlee M. | 263. Huntoon, Paula F. |
| 208. Simons, Heidi E. | 236. Voegeli, Linda S. | 264. Kester, Jerika L. |
| 209. Skinner, Velma S. | 237. Vogt, Sarah A. | 265. McBride, Jennifer L. |
| 210. Smith, Angela D. | 238. Volz, Laura E. | 266. McCloskey, Tammy L. |
| 211. Smith, Shawnalee M. | 239. Wangberg, Diana L. | 267. Nichols, Jennifer M. |
| 212. Smith, Trudy A. | 240. Ward, Jeanne M. | 268. Roland, Sheri F. |
| 213. Spencer, Kay A. | 241. Wasson, Rita K. | 269. Shriver, Lori J. |
| 214. Spencer, Ruth L. | 242. Watson, Lesley | 270. Straus, Elizabeth H. |

c. Letters of Employment - Central Office/Secretarial:

- | | | |
|---------------------------|--------------------------|---------------------------|
| 1. Berblinger, Krista L. | 8. Gragg, Jennifer D. | 15. Paige, Margery G. |
| 2. Box, Stephanie M. | 9. Hoyt, Cathy M. | 16. Purnell, Connie J. |
| 3. Bradstreet, Deborah K. | 10. Jahde, Karmela | 17. Schindler, Sandy K. |
| 4. Burleigh, Jeanine | 11. Kellogg, Mary H. | 18. Scribner, Susan L. |
| 5. Cornwell, Arlene A. | 12. Krueger, Michelle A. | 19. Shirley, Johnna L. |
| 6. Daemen, Joni M. | 13. Loney, Danita | 20. Smothers, Cathleen D. |
| 7. Goering, Susan F. | 14. Morrow, Marilyn J. | 21. Thulin, Roxanne D. |

Motion carried 6-0.

- 6.5 STUDENT CONTRACTS** – Mr. Nicholson moved and Mrs. Price seconded to approve adding Extended School Year days to the 2004-2005 student contract for a Maize student from June 6, 2005 through June 30, 2005 for an additional \$1,527.50 and a new contract for July 1, 2005 through July 28, 2005 in amount of \$1,462.50 with the Prairie View School of Newton.

Motion carried 6-0.

- 7. SOUTH CENTRAL KANSAS HEALTH INSURANCE GROUP-** Mr. Clark explained to the Board that the South Central Kansas Health Insurance Group has surrendered it's certificate of authority to the Kansas Insurance Department and has dissolved The Cooperative received a final distribution check of \$12,732.85.
- 8. EXECUTIVE SESSION** - Mr. Riedl moved and Mrs. Farris seconded for the Board and Cooperative Administration per Board discretion, to move into Executive Session at 7:44 p.m. for a period of 10 minutes to discuss Non-Elected Personnel and Student Related Matters and to return to open session at 7:54 p.m. in the Special Education Board Room.

UNOFFICIAL MINUTES

Motion carried 6-0.

The Board moved into Executive Session at 7:44 p.m.

The Board moved out of Executive Session and back in to open session at 7:54 p.m.

Mr. Matthews moved and Mrs. Farris seconded to allow George Stover and Terresia DuBois to use their leave for days absent while working on hurricane relief efforts.

Motion carried 6-0.

9. **APPROVAL OF TITLE VI-B IDEA APPLICATION** – Mr. Spexarth moved and Mrs. Price seconded for the Board to approve the FY2006 application for Title VI-B Pass-Through funds for ages 3-21 and the Section 619 Pass-Through funds for ages 3-5.

Motion carried 6-0.

10. **CASELOAD AND PARAEDUCATOR REPORT** – Mr. Clark reported to the Board that 10 positions remain unfilled for Paraeducators.

11. **INFORMATIONAL** –

Mr. Clark reported to the Board on:

1. How the Cooperative, in consultation with private/parochial school administrators, will serve students attending private/parochial schools using Federal funds; and
2. Increase of staff for Maize Central Elementary, Colwich, and the Private/Parochial schools.

12. **OTHER** – None.

13. **ADJOURNMENT** - Mr. Riedl adjourned the meeting at 8:12 p.m.

Kay Bartel, Clerk of the Board