

SPEECH AND LANGUAGE PROCEDURAL
REQUIREMENTS
2002-2003

REFERRALS

Referrals are generated through general education at the school or child find activities. Speech-language pathologists are encouraged to be part of the general education intervention teams and to serve as consultants to provide effective strategies, which if successful, may eliminate the need for a special education evaluation.

INITIAL SPEECH PLACEMENT

General education interventions must be completed by the regular education team in the building. If the interventions are unsuccessful, the GEI form is sent to the special education office to obtain parental consent for an evaluation.

First three forms will be sent to you from Cooperative office

ESC 250	REFERRAL FORM WITH ATTACHMENTS
ESC 310	CLASSROOM PERFORMANCE DATE -GENERAL CHECKLIST
ESC 91	PARENTAL CONSENT
Sent to parent by coop with above three forms	
ESC 89	PARENTAL RIGHTS

SLP responsible for:

ESC 312	COMPREHENSIVE SPEECH/LANGUAGE ASSESSMENT
ESC 400	NOTICE OF MEETING
ESC 401	ACKNOWLEDGEMENT FOR 400 (+ Parental Rights)
IEP	
ESC 99	ID. SPED & RELATED SERVICES, EDUCATIONAL PLACEMENT AND CONSENT (+Parental Rights)

FOR NON-PLACEMENT

Same as placement except for IEP

Reminder: For non-placements, you must complete all the same procedures (paperwork and staffing) as for placement,

SPEECH ONLY GOING TO CE

The student must go through the general education intervention team for any new concerns.

If the student is speech only and a preschooler, then fill out only the front of the referral (ESC 250), send to the Coop office and we will send for consent.

IEP ANNUAL REVIEW (continue services)

ESC 312

ESC 400 (+ Parental Rights)

ESC 401

ESC 89

ESC 99

3 YEAR EVAL (SPEECH ONLY)

SLP obtains consent for re-evaluation (ESC91), have to do testing OR file review, but need consent from parent either way.

ESC 89

ESC 91

ESC 96

ESC 97

ESC 99 (+ Parental Rights)

ESC 312

ESC 400 (+Parental Rights)

ESC 401

SPEECH ONLY DISMISSAL

SLP obtains consent for re-eval. Have to do testing OR file review, but need consent from parent either way

ESC 89

ESC 91

ESC 96 (if no additional info needed)

ESC 97

ESC 400 (+ Parental Rights)

ESC 401

ESC 99 (+ Parental Rights)

ESC 312

FILES FOR DISMISSED STUDENTS

Keep or send on to next therapist for two years following dismissal. It is up to the therapist to follow up or keep files for information. After that time, send files to the Sped office. If there have been any other services than speech, send the file to the home school psychologist.